



# LANCASTER TOWNSHIP

BUTLER COUNTY, PA

## Lancaster Township April 15, 2024 BOS Meeting Summary

### Call to Order: April 15, 2024, Board of Supervisor's Business Meeting

- Chairman Kessler called the April 15, 2024, Board of Supervisor's Meeting to order at 6:00 PM.

#### Present:

Greg Kessler: Chairman  
Tim Zinkham: Vice Chairman  
Rich Marcotte: Supervisor

Sgt. Cornell: Police OIC  
Shirley Stine: Administer  
Ryan Trugan: Road Foreman  
John Rushford: Solicitor

### I. Pledge of Allegiance

- Chairman Kessler led the attendees in the Pledge of Alliance

### II. Visitors & Public Comment

1. John Meyer, 335 Camp Run Rd., Harmony, PA
  - a. Discussed parking agreement of 638 Perry Hwy, Harmony, PA.
  - b. Requested bill pay list and minutes from previous meeting to be on Lancaster Township's website.
  - c. Does not agree with approval of Suit-Kote applying sealer along township roads.
  - d. Advised that grants for roads should be coordinated with Penn Dot.
  - e. Requested who was going to reimburse township for anti-skid that is given to Slippery Rock Township.
2. Connie Domhoff, 104 Community Center Rd, Harmony, PA
  - a. Raised concerns of those attending softball games not driving on proper road and not parking in parking lots and township property.
  - b. Raised concerns of children on her property during baseball games.
  - c. Raised concerns regarding April 23<sup>rd</sup> election parking with possible large turnout of voters.
  - d. Raised concerns of township employees driving fast past her residence.
  - e. Raised concerns of street sweeping when roads were wet.



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3. Deb Scott, 103 Locust Alley, Harmony, PA
  - a. Raised concerns regarding those attending softball games are parking on the grass and not in the parking lots or on the street, creating unsafe conditions.
4. Steve Pruskowski, 105 American School Rd, Harmony, PA
  - a. Questioned regarding Comprehensive Plan and what the next step is.
  - b. Questioned why hiring an outside person to for communication.
  - c. Lancaster Township donates \$1,000 to the baseball organization. He advised the money would be better used elsewhere.
  - d. Advised previous meeting minutes and bill pay list should be available to residents.
5. Steve Wack, 510 Perry Highway, Harmony, PA
  - a. Questioned several line items on the Comprehensive Plan.
6. Tony Leo, 129 American School Rd., Harmony, Pa
  - a. Had questions and some constructive criticism regarding the Comprehensive Plan. He would direct his questions to the office.

### **III. Discussion Items** -Items were discussed. No decision was made.

1. Brownie Troup 46817 will attend the May 20<sup>th</sup> meeting to present a project for 4 springs park to honor Cindy Watson.
2. The Butler County Churches Softball League proposes a cost sharing arrangement between Middle Lancaster Township and the league for the following items:
  - a. Rental of the Port-A-John. Currently, the league is paying \$315.00 for a term of 3.5 months. Given that Port-A-John is open for general use by the public, BCCS proposes we split the costs 50/50.
  - b. Field Maintenance. It is difficult for BCCS to assign costs to this because BCCS members have historically paid out-of-pocket for these costs, the league proposes that the township donate \$1,000/year for maintenance and field improvements. To help improve the drainage of the field to prevent rainouts or if the township can help with the work, then cash payment would not be requested.



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3. Election Day. I spoke to the election bureau and there is no anticipation of a large turn out, but we plan to encourage the Election staff to park near the salt shed. We will have a sign directing lines to form on the park side of the building. People parking near the municipal building (extra parking signs will be posted) will be directed to Moore Alley.

### **IV. Consent Agenda**

1. Supervisor Marcotte motioned to approve the minutes of the march 18, 2024 Board of Supervisors Meeting. Vice Chairman Zinkham seconded the motion. There was no discussion. Motion carried unanimously.
2. Vice Chairman Zinkham motioned to approve bills to be paid from March 13, 2024 to April 9, 2024, totaling \$30,096.36 from the general fund. \$21,249.56 from the ARPA funds for 50% payment for the police body Cameras. Supervisor Marcotte seconded the motion. There was no discussion. Motion carried unanimously.

### **V. Old Business -None**

### **VI. New Business**

1. Supervisor Marcotte motioned to hire, Sylvia Brackbill as part time Communications Administrator to update Webpage, Township notifications, social media and to help with administrative duties in the office. This position will average 12-16 hours per week. Hours will not exceed 25 hours per week. Vice Chairman Zinkham seconded the motion. There was no discussion. Motion carried unanimously.
2. Vice Chairman Zinkham motioned to approve contract with Suit-Kote for crack seal for Scott Ridge and cul-de- sacs. The cost would be \$12,600. Supervisor Marcotte seconded the motion. There was no discussion. Motion carried Unanimously.



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3. Vice Chairman Zinkham motioned to accept grant award for rural roads projects. The award is \$230,000. This grant was awarded for total reclamation of certain township roads. We will make the determination of which roads based on feedback from our PennDOT representative. Supervisor Marcotte seconded the motion. There was no discussion. Motion carried unanimously.

4. Supervisor Marcotte motioned to advertise signage at Four Springs Park: Park Rules and Park Hours. Signage to be placed at the main entrance and on the southern side of the park. Vice Chairman Zinkham seconded the motion. There was no discussion. Motion carried unanimously.

5. Vice Chairman Zinkham motioned to advertise an Ordinance 2024-119 to adopt street signs in Arden Woods Phase #3. Supervisor Marcotte seconded the motion. There was no discussion. Motion carried unanimously.

### Other Business

#### VII. Planning, Land Use, and Zoning

##### A. Building Permits

1. Permits issued in March 2024: **30**
2. YTD: **50**

### Reports

1. Attorney-Nothing to report
2. Manager-None
3. Administrative, Shirley Stine read from prepared report
4. Engineer-None
5. Police-Nothing to report
6. Road- Ryan Trugan read from a prepared report

#### VIII. Adjournment for the April 15, 2024 Board of Supervisor's Meeting.

- I. Chairman Kessler motioned to adjourn the meeting at 6:26 pm.
- II. Vice Chairman Zinkham seconded the motion.
- III. Meeting adjourned at 6:28 pm.