



LANCASTER TOWNSHIP

BUTLER COUNTY, PA

PLANNING COMMISSION

Meeting Minutes

Thursday, December 14, 2023

1. Call to Order- Chair Wack called the meeting to order at 7:36 PM
Members Present: Sylvia Wack, Chris Zoelle, Debbie Scott, Dave Carlson,
Also Present: Bill Frank, Connie Domhoff, Melissa Carryer, Tony Leo, Tom Thompson
2. Commissioner Wack designated Bill Frank to sit on the Board for the meeting.
3. Approve September 14, 2023 Meeting Minutes
 - A. Commissioner Zoelle made the motion to approve the September 14, 2023 Meeting Minutes
 - B. Commissioner Scott seconded the motion
 - C. There was no discussion and the motion passed unanimously
4. New Business
 - A. Variance Request – 518 Coughton Cross Drive (Lot 510) – potential property owner wants to widen driveway to accommodate additional parking
 1. Ms. Carryer presented her plan to add a parking area outside of the right-of-way to accommodate additional parking. Since all of the proposed work is outside of the road right-of-way, a variance is not required.
 - B. Stormwater Ordinance Amendment for High Tunnels
 1. Mr. Thompson presented the proposed amendment based on 2018 Act 15 of the PA General Assembly that allows an exempt provision for certain high tunnels under certain requirements.
 2. Commissioner Zoelle made the motion to recommend approval of the ordinance.
 3. Commissioner Wack seconded the motion; there was no further discussion and the motion passed unanimously.

C. Comprehensive Plan Review

1. Mr. Thompson reviewed the process of reviewing the Comprehensive Plan.
5. Adjourn
- A. Commissioner Zoelle made a motion to adjourn at 8:42 PM
 - B. Commissioner Carlson seconded the motion
 - C. There was no discussion and the motion passed unanimously