



LANCASTER TOWNSHIP

BUTLER COUNTY, PA

Lancaster Township April 15, 2024 Board of Supervisor's Meeting 6 PM

Call to Order: Time: _____

I. Pledge of Allegiance

II. Visitors & Public Comment

III. Discussion Items

1. Brownie Troup 46817 will attend the May 20th meeting to present a project for 4 springs park to honor Cindy Watson.
2. The Butler County Churches Softball League proposes a cost sharing arrangement between Middle Lancaster Township and the league for the following items:
 - a. Rental of the Port-A-John. Currently, the league is paying \$315.00 for a term of 3.5 months. Given that Port-A-John is open for general use by the public, BCCS proposes we split the costs 50/50.
 - b. Field Maintenance. It is difficult for BCCS to assign costs to this because BCCS members have historically paid out-of-pocket for these costs, the league proposes that the township donate \$1,000/year for maintenance and field improvements. To help improve the drainage of the field to prevent rainouts or if the township can help with the work, then cash payment would not be requested.
3. Election Day. I spoke to the election bureau and there is not an anticipation of a large turn out, but we plan to encourage the Election staff to park near the salt shed. We will have a sign directing lines to form on the park side of the building. People parking near the municipal building (extra parking signs will be posted) will be directed to Moore Alley.



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IV. Consent Agenda

1. Move to approve minutes of the March 18th, 2024, BOS Meeting.
2. Move to approve bills to be paid from March 13th to April 9th, 2024, totaling \$26,036.54 from the general fund. \$21,249.56 from ARPA funds for fifty percent payment police body cameras. Total bills to be paid are \$47,286.10.

V. Old Business -None

VI. New Business

1. Motion to hire part time Communications Administrator to update Webpage, Township notifications, social media and to help with administrative duties in the office. This position will average 12-16 hours per week. Hours will not exceed 25 hours per week.
2. Motion to approve contract with Suit-Kote for crack seal for Scott Ridge and cul-de-sacs. The cost would be \$12,600
3. Move to accept grant award for rural roads projects. The award is \$230,000. This grant was awarded for total reclamation of certain township roads. We will make the determination of which roads based on feedback from our PennDOT representative.
4. Move to advertise signage at Four Springs Park: Park Rules and Park Hours. Signage to be placed at the main entrance and on the southern side of the park.
5. Move to advertise an Ordinance 2024-119 to adopt street signs in Arden Woods Phase #3.

Other Business

VII. Planning, Land Use, and Zoning

- A. Building Permits
 1. Permits issued in March 2024: **30**
 2. YTD: **50**



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Reports

1. Attorney
2. Manager
3. Administrative
4. Engineer
5. Police
6. Road

Time of Break (if needed): _____; Return: _____

VIII. Executive Session (if needed) Time: _____; Return: _____

IX. Adjourn Time: _____



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Meeting Procedures

The following rules of conduct apply for Lancaster Township Public Meetings:

1. Residents and taxpayers of the Township can only speak during Board of Supervisors meetings under the following circumstances:
 - a. The individual has made a formal request to the Board of Supervisors to make a personal appearance before the Board;
 - Or,
 - b. During a public meeting under Public Comment period to address comments, questions, concerns, or support for a general item or items which are on the public meeting agenda or are of general interest or concern.
2. When the public comments portion of the public hearing is opened, the Chairman will first invite any individuals who have signed in for public comment to speak.
3. If you wish to speak to the Board of Supervisors, please proceed to the podium and state your name and address. The spelling of your last name would be appreciated.
4. Please turn off (or place on silent) any pagers or cellular phones.
5. Please do not talk on phone or with another person in the audience during the meeting.
6. Please no public displays, such as clapping, cheering, or comments when another person is speaking.
7. While you may not agree with what an individual is saying to the Board of Supervisors, please treat everyone with courtesy and respect during the meeting.
8. In the interest of preserving time, speakers should limit repetitious comments and, where appropriate, acknowledge agreement with a previous speaker's comment or position.
9. Other than during public comment periods, members of the public should refrain from calling out and may only comment on issues being discussed during the meeting under the Public Comment Period.
10. **Per Resolution 2023-01, each speaker recognized by the Board Chair will be given five (5) minutes to comment during the public comment period.**