



# LANCASTER TOWNSHIP

## BUTLER COUNTY, PA

### **Board of Supervisors**

1. **Call to order**— November 20, 2023, Board of Supervisors Business Meeting
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Dedication of the Lancaster Township Flag**
5. **Discussion Items**
  1. Comprehensive Plan group wants to continue to meet to discuss PRD
6. **Administrative Business**
  - A. **Approval of Prior Meeting Minutes**
    1. **Suggested Motion:** Move to approve minutes of the October 23, 2023, Board of Supervisors Rescheduled Business Meeting.
  - B. **Approval of the October 2023 Treasurer's Report**
    1. **Suggested Motion:** Move to approve the October 2023 Treasurer's Report.
  - C. **Approval of Bills to be paid for October 2023 from Bill Pay List-**
    1. **Suggested Motion:** Move to approve the Bill List for payment of invoices from October 19, 2023, through November 17, 2023, totaling \$ 39,665.70 from the General Fund and \$10,939.50 from the Highway Aid Fund.
    2. **Police Contract:**
      1. **Suggested Motion:** Move to Approve Police Contract
    3. **Consider the Purchase of New Boom Mower**
      1. **Suggested Motion:** Move to Approve Ordering a new boom mower. It will take approximately 10 months to deliver.



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#### **4. Appointments:**

Zelienople Community Library Board of Trustees

1. Kathy Luek would like to nominate, Margaret Miller to the Zelienople Library Board of Trustees. Kathy considers Margaret's experience to be an asset to the library and the community the library supports.
  - a. **Suggested Motion:** Motion to appoint Margaret Miller to serve on the Zelienople Community Library Board of Trustees for three years beginning January 1, 2024.

- 5.** The December 18, Board of Supervisors meeting will be moved from Monday, December 18 to Monday, December 11, at 6:00 PM.

#### **7. Approval to advertise to hire a new Full Time Police Officer**

1. **Suggested Motion:** Advertise to hire another Full Time Police Officer.

#### **8. Planning, Land Use, and Zoning**

A. Ordinance 2023-115

1. **Suggested Motion:** Move to approve ordinance, 2023-115 authorizing amendments to the code of the Township to add traffic signs to the Arden Wood Plan of Lots and to modify the speed limit on Celia way and Oliver Street.

B. Arden Wood Letter of Credit Release number 14 in the amount of \$18,499.99.

1. Arden Wood requested a credit release on September 13, 2023.
  - a. **Suggested Motion:** Move to approve Arden Wood Letter of Credit Release #3 For Phase 4 in the amount of \$589,067.57.
  - b. **Suggested Motion:** Move to approve Arden Wood Letter of Credit Release #5 for Phase 2 in the amount of \$70,020.06.
  - c. **Suggested Motion:** Move to approve Arden Wood Letter of Credit Release #5 in the amount of \$68,873.95.



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### C. Conditional Use Decisions

#### 1. Case 1: Old Dominion Freight Line, Inc.

- a. **Suggested Motion:** Move to approve the Conditional Use Application submitted by Old Dominion Freight Line, Inc. for a Freight Terminal/Truck Terminal with fueling station at 400 Perry Highway, subject to the findings of fact, conclusion of law, and conditions set forth by the Lancaster Township Board of Supervisors

### 9. Building Permits

1. Number of Permits issued in October 2023: 13
2. YTD 2023: 169
3. PDF will be provided on the Township's web site

### 10. Police Department

- A. October Police Report
  1. Number of calls October 2023

### 11. Road Department

- A. October 2023 Report

### 12. Community Outreach

- A. Historical Records Committee

### 13. Administration Reports:

- A. Township Manager's Report
- B. Solicitor's Report
- C. Engineer's Report
- D. Chair's Report

### 14. Consider closing Church Road for Winter

1. **Suggested Motion:** Move to close Church Road for winter.



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**15. New Business**

**16. Old Business**

**17. Adjournment of the November 20, 2023 Meeting**



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### Meeting Procedures

The following rules of conduct apply for Lancaster Township Public Meetings:

1. Residents and taxpayers of the Township can only speak during Board of Supervisors meetings under the following circumstances:
  - a. The individual has made a formal request to the Board of Supervisors to make a personal appearance before the Board;
  - Or,
  - b. During a public meeting under Public Comment period to address comments, questions, concerns, or support for a general item or items which are on the public meeting agenda or are of general interest or concern.
2. When the public comments portion of the public hearing is opened, the Chairman will first invite any individuals who have signed in for public comment to speak.
3. If you wish to speak to the Board of Supervisors, please proceed to the podium and state your name and address. The spelling of your last name would be appreciated.
4. Please turn off (or place on silent) any pagers or cellular phones.
5. Please do not talk on phones or with another person in the audience during the meeting.
6. Please no public displays, such as clapping, cheering, or comments when another person is speaking.
7. While you may not agree with what an individual is saying to the Board of Supervisors, please treat everyone with courtesy and respect during the meeting.
8. In the interest of preserving time, speakers should limit repetitious comments and, where appropriate, acknowledge agreement with a previous speaker's comment or position.
9. Other than during public comment periods, members of the public should refrain from calling out and may only comment on issues being discussed during the meeting under the Public Comment Period.
- 10. Per Resolution 2023-01, each speaker recognized by the Board Chair will be given five (5) minutes to comment during the public comment period.**