



LANCASTER TOWNSHIP

BUTLER COUNTY, PA

Board of Supervisors – Business Meeting

- I. **Call to order**— January 16, 2023, Board of Supervisors Business Meeting
- II. **Pledge of Allegiance**
- III. **Agenda Revisions or Additions**
- IV. **Public Comment**
- V. **Discussion Items**
 - A. Executive Session: The Board of Supervisors held an executive session on Sunday, January 8, 2023, to address legal matters.
- VI. **Administrative Business**
 - A. Approval of Prior Meeting Minutes
 1. **Suggested Motion**: Move to approve minutes of the December 12, 2022, Board of Supervisors Rescheduled Business Meeting.
 2. **Suggested Motion**: Move to approve minutes of the December 21, 2022, Board of Supervisors Special Business Meeting.
 3. **Suggested Motion**: Move to approve minutes of the January 3, 2023, Board of Supervisors Organization Meeting.
 - B. Per Article IX Section 917(b) of the Second-Class Township Code, staff recommends appointing Maher Duessel to perform the annual audit for FY2022.
 1. **Suggested Motion**: Move to adopt Resolution 2023-03 appointing Maher Duessel as the Township’s auditing firm to perform the annual audit for FY2022 at a fee not to exceed \$7,000.00.
 - C. Resolution 2023-05: Amendment to the Articles of Incorporation of the Western Butler County Authority.
 1. **Suggested Motion**: Move to adopt Resolution 2023-05 Amendment to the Articles of Incorporation of the Western Butler County Authority.



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VII. Finance

A. Financial Report

1. **Suggested Motion:** Move to approve the January 2023 Treasurer's Report.

B. Bill Pay List-

1. **Suggested Motion:** Move to approve the Bill List for payment of invoices from December 7, 2022, through January 10, 2023, totaling \$44,061.88 from the General Fund.

C. Resolution 2023-04: Authorizing the Acceptance of Butler County Coronavirus Local Fiscal Recovery Funds. The Township will receive \$193,590.00 in funding to assist with the \$215,000.000 West Lancaster Road Culvert Replacement Project. Township ARPA distributions will be used to pay the difference between project cost and grant funding.

1. **Suggested Motion:** Move to adopt Resolution 2023-04 Authorizing the Acceptance of Butler County Coronavirus Local Fiscal Recovery Funds in the amount of \$193, 590.00.

VIII. Planning, Land Use, and Zoning

A. Other business- None

B. Building Permits

1. Number of Permits issued in December 2022: 3
2. YTD 2022: 177
3. PDF will be provided on the Township's web site

IX. Police Department

A. December Police Report

1. Number of calls December 2022
2. YTD comparison

X. Road Department

A. December Report (no report for December)



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- XI.** Community Outreach
 - A. Historical Records Committee

- XII.** Administration Reports:
 - A. Township Manager's Report
 - B. Solicitor's Report
 - C. Engineer's Report
 - D. Chair's Report

- XIII.** New Business

- XIV.** Old Business

- XV.** Adjournment of January 16, 2023, Business Meeting



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Meeting Procedures

The following rules of conduct apply for Lancaster Township Public Meetings:

1. Residents and taxpayers of the Township can only speak during Board of Supervisors meetings under the following circumstances:
 - a. The individual has made a formal request to the Board of Supervisors to make a personal appearance before the Board;
 - Or,
 - b. During a public meeting under Public Comment period to address comments, questions, concerns, or support for a general item or items which are on the public meeting agenda or are of general interest or concern.
2. When the public comments portion of the public hearing is opened, the Chairman will first invite any individuals who have signed in for public comment to speak.
3. If you wish to speak to the Board of Supervisors, please proceed to the podium and state your name and address. The spelling of your last name would be appreciated.
4. Please turn off (or place on silent) any pagers or cellular phones.
5. Please do not talk on phones or with another person in the audience during the meeting.
6. Please no public displays, such as clapping, cheering, or comments when another person is speaking.
7. While you may not agree with what an individual is saying to the Board of Supervisors, please treat everyone with courtesy and respect during the meeting.
8. In the interest of preserving time, speakers should limit repetitious comments and, where appropriate, acknowledge agreement with a previous speaker's comment or position.
9. Other than during public comment periods, members of the public should refrain from calling out and may only comment on issues being discussed during the meeting under the Public Comment Period.
10. **Per Resolution 2023-01, each speaker recognized by the Board Chair will be given five (5) minutes to comment during the public comment period.**