



LANCASTER TOWNSHIP

BUTLER COUNTY, PA

Board of Supervisors – Agenda Prep Meeting Summary

Note: The meeting was held virtually over Zoom

- I. Call to order**— Chairman Kessler called the October 3, 2022, Board of Supervisor Agenda Preparation Meeting to order at 6:00pm.

Members present: Greg Kessler, Chairman
 Joe Plesniak, Vice-Chairman
 Tim Zinkham, Supervisor

Staff and Appointed Officials: C. Michael Foote, Manager
 Neva Stotler, Solicitor
 Tom Thompson, Engineer
 Kristine Smalley, Office Administrator

- II. Pledge of Allegiance**— Chairman Kessler led the attendees in the Pledge of Allegiance.

III. Agenda Revisions or Additions

1. Vice-Chair Plesniak asked if there were any revisions or additions to the agenda.
 - a. None were offered by attendees
 - b. Manager Foote reported there were none

IV. Public Comment on Agenda Items

1. Dave Weber expressed is concern with Old Dominion and the current traffic patterns on Route 19. He wanted to know if there will be traffic improvements such as an additional turning lane for the trucks or zoning changes.
2. Tom Thompson mentioned that there will be a need for a Highway Occupancy Permit and that the PennDOT will be doing a traffic study and once it is complete we will be notified.



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V. Agenda Prep Discussion Items

1. Chairman Kessler asked if there were any additional Agenda Prep Discussion items.
 - a. Manger Foote reported there were none.

VI. Administrative Business- (NO VOTING TO TAKE PLACE)

- A. Chairman Kessler announced that an Executive Session was held on Monday, September 26, 2022, to discuss matters with a professional advisor.
- B. Approval of Prior Meeting Minutes (**no voting to take place**)

Chairman Kessler announced that these motions will be considered at the October 17th meeting.

1. **Suggested Motion:** Move to approve minutes of the September 26, 2022, Board of Supervisors Business Meeting.
2. **Suggested Motion:** Move to approve minutes of the October 3, 2022, Board of Supervisors Agenda preparation Meeting.

VII. Financial Business

Note: Chairman Kessler informed attendees that no voting will take place this evening for the items listed under this the agenda topic. Upcoming motions will take place at the October 17, 2022, Regular Meeting.

- A. Financial Report-TBA
 1. **Suggested Motion:** Move to approve the October Treasurer's Report.
- B. Bill Pay List- TBA
 1. **Suggested Motion:** Move to approve the Bill List for payment of invoices from September 14, 2022, through October 11, 2022, totaling \$XXX from the General Fund.



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C. Foreign Fire Tax-2022 Fire Relief Payment- ACT 205

1. The Township received a direct deposit payment from the Commonwealth of Pennsylvania in the amount of \$22,643.36 on September 21, 2022. These funds are to be paid by the Township directly to the Harmony Fire District Relief Association.

a. **Suggested Motion:** Move to authorize a payment of \$22,643.36 out of the General Fund to Harmony Fire District Relief Association in compliance with ACT 205.

VIII. Planning, Land Use, and Zoning

A. Resolutions for the Board's consideration to adopt

1. Chairman Kessler informed attendees there were no Resolutions for consideration currently.

B. Other business (NO VOTING TO TAKE PLACE)

1. Plantations I- Developer, Brennan Homes, request the township adopt Savannah Drive, St. Simons Drive, and Vidalia Drive as public roadways in the Township.

2. Resolution 2022-17 Accepting Savannah Drive, St. Simmons Drive, and Vidalia Drive in the Plantations Phase I Plan of lots as public roadways in Lancaster Township, all as provided in section 2316 of the Second-Class Township Code, 53 P.S. 67316.

a. **Suggested Motion:** Move to adopt Resolution 2022-17 Savannah Drive, St. Simons Drive, and Vidalia Drive in the Plantations Phase I Plan of Lots as public roadways in Lancaster Township.

C. Conditional Use Decisions

1. Case 1: 2022-02

- 1) Applicant: Seneca Landfill
- 2) Proposed Use: Surface Mining
- 3) Property Frontage: 206-262 Swain Hill Road, Harmony, PA 16037
- 4) Parcel #: 200-4F54-13A6-0000
- 5) Acreage: 22.5
- 6) Zoning District: Rural Residential (R1)



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The applicant, Seneca Landfill, submitted an application for a conditional use permit on July 26, 2022, to conduct strip mining operations, defined as a conditional use under Table 601 – Chapter 300 Zoning). This request has been reviewed by the Planning Commission. This parcel is located in a R1 Zoning District. The Conditional Use Hearing was held at 6:30 PM on Monday, September 19, 2022.

- a. **Suggested Motion:** Move to approve the Conditional Use Application, 2022-02 submitted by Seneca Landfill for strip mining at 260-262 Swain Hill Road.

2. Case 2: 2022-01
 - 1) Applicant: Old Dominion Freight Line, Inc.
 - 2) Proposed Use: Freight Terminal/ Trucking Terminal
 - 3) Property Frontage: 400 Perry Hwy., Harmony, PA 16037
 - 4) Parcel#: 200-4F100-A17-0000
 - 5) Acreage: 35.44
 - 6) Zoning District: Mixed Use (MU)

The applicant, Old Dominion Freight Line Inc., submitted an application for a conditional use permit on July 29, 2022, to operate a Freight Terminal/Truck Terminal, defined as a conditional use under Table 601 – Chapter 300 Zoning). This request has been reviewed by the Planning Commission. This parcel is located in a MU Zoning District. The Conditional Use Hearing was held at 6:30 PM on Monday, September 19, 2022.

- C. **Suggested Motion:** Move to approve the Conditional Use Application, 2022-01 submitted by Old Dominion Freight Line, Inc. for a Freight Terminal/Truck Terminal at 400 Perry Highway.

D. Building Permits

A. Vice Chairman Kessler mentioned that the report will be given at the next meeting.

IX. Police Department

A. September Report- Chairman Kessler mentioned that the report will be given at the next meeting.



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- X. Road Department**
 - A. September Report- Chairman Kessler mentioned that the report will be given at the next meeting.

- XI. Community Outreach**
 - A. Historical Records Committee will give update at the October 17th meeting.

- XII. Administration Reports: Chairman Kessler asked if there were reports.**
 - A. Township Manager's Report - none
 - B. Solicitor's Report- none
 - C. Engineers Report- none
 - D. Chair's Report- none

- XIII. New Business**
 - 1. None

- XIV. Old Business**
 - 1. None

- XV. Public Comment for Non-Agenda Items**
 - 1. Kevin Behun from Harmony Fire Department asked when they could submit the budget for 2023.
 - a. Chairman Kessler asked that a representative from the Harmony Fire Department attend the October 17, Board of Supervisors Meeting to submit any information on budget, and timeline of project.

- XVI. Adjournment**
 - 1. Chairman Kessler asked for a motion to adjourn the meeting at 6:14 pm. Supervisor Kessler made the motion to adjourn, Vice-Chairman seconded. Motion carried unanimously.



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Meeting Procedures

The following rules of conduct apply for Lancaster Township Public Meetings:

1. Members of the public can only speak during Board of Supervisors meetings under the following circumstances:
 - a. The citizen has made a formal request to the Board of Supervisors to make a personal appearance before the Board;
 - Or,
 - b. During a public meeting under Public Comment period to address comments, questions, concerns, or support for an item or items which are on the public meeting agenda;
 - Or,
 - c. A citizen may speak under Public Comment at the end of the meeting to address comments, questions, concerns, or support for an item or items which are **not** on the public meeting agenda.
2. When the public comments portion of the public hearing is opened, the Chairman will first invite any individuals who have signed in for public comment to speak.
3. If you wish to speak to the Board of Supervisors, please proceed to the podium and state your name and address. Spelling of your last name would be appreciated.
4. Please turn off (or place on silent) any pagers or cellular phones.
5. Please do not talk on phones or with another person in the audience during the meeting.
6. Please no public displays, such as clapping, cheering, or comments when another person is speaking.
7. While you may not agree with what an individual is saying to the Board of Supervisors, please treat everyone with courtesy and respect during the meeting.
8. In the interest of preserving time, speakers should limit repetitious comments and, where appropriate, acknowledge agreement with a previous speaker's comment or position.
9. Other than during public comment periods, members of the public should refrain from calling out and may only comment on issues being discussed during the meeting under the Public Comment Period.