



LANCASTER TOWNSHIP

BUTLER COUNTY, PA

Board of Supervisors – Regular Business Meeting

- I. **Call to order**— June 20, 2022, Board of Supervisors Regular Business Meeting
- II. **Pledge of Allegiance**
- III. **Agenda Revisions or Additions**
- IV. **Public Comment on Agenda Items**
- V. **Discussion Items**
 - A. Town Hall/Public Meeting: Public discussion and updates regarding the Comprehensive Plan. Meeting date is Monday, July 18th from 7:00 to 8:00 pm.
 - B. July 4, 2022 Agenda Preparation Meeting- No meeting due to holiday
- VI. **Administrative Business**
 - A. WBCA 537 Plan Resolution
 1. **Suggested Motion**: Move to adopt Resolution 2022-15 adopting an ACT 537 Sewage Facilities Plan update.
 - B. Copier Lease
 1. **Suggested Motion**: Move to authorize Township Manager to enter into a 60 month lease/purchase agreement for a Savin IMC3000 Copier, Printer, and Scanner with payments of \$138.00 per month.
 - C. Historical Committee
 1. Bank Account- Manager’s recommendation
 - D. Approval of Prior Meeting Minutes
 1. **Suggested Motion**: Move to approve minutes of the May 16, 2022, Board of Supervisors Business Meeting.
 2. **Suggested Motion**: Move to approve minutes of the June 6, 2022, Board of Supervisors Agenda preparation Meeting.



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VII. Finance

A. Financial Report- June 2022

1. **Suggested Motion:** Move to approve the June Treasurer's Report.

B. Bill Pay List- TBA

1. **Suggested Motion:** Move to approve the Bill List for payment of invoices from May 10, 2022, through June 14, 2022, totaling \$26,009.48 from the General Fund and \$10,057.50 from the Highway Aid Fund.

VIII. Planning, Land Use, and Zoning

A. Resolutions for the Board's consideration to adopt

1. Resolution: No Resolutions for consideration at this time.

B. Other business

1. Modification to Lancaster Township Agricultural Area
 - a. David and Heather Cox submitted a proposal April 27, 2022
 - b. 238 Crab Run Road
 - 1) 200-4F56-20D-0000
 - 2) 200-4F56-20E-0000
 - c. Advertising and posting of property have been completed
 - d. Staff recommendation: reschedule hearing for July 18, 2022
2. Arden Duplex Amendment 28- Lot 720- Preliminary and Final Subdivision Plan.
 - a. **Suggested Motion:** Move to approve Arden Duplex 28- Lot 720- Preliminary and Final Subdivision Plan.

C. Building Permits

1. Number of Permits issued in May 2022: 32
2. YTD 80
3. PDF will be provided on the township's web site



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- IX.** Police Department
 - A. Police Report-
 1. Purchase of four (4) Tasers using ACT 13 funds.
 2. Number of calls May 2022
 3. YTD comparison

- X.** Road Department
 - A. May Report-

- XI.** Community Outreach
 - A. Historical Records Committee

- XII.** Administration Reports:
 - A. Township Manager's Report
 - B. Solicitor's Report
 - C. Engineers Report
 - D. Chair's Report

- XIII.** New Business

- XIV.** Old Business

- XV.** Public Comment for Non-Agenda Items

- XVI.** Adjournment



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Meeting Procedures

The following rules of conduct apply for Lancaster Township Public Meetings:

1. Members of the public can only speak during Board of Supervisors meetings under the following circumstances:
 - a. The citizen has made a formal request to the Board of Supervisors to make a personal appearance before the Board;
Or,
 - b. During a public meeting under Public Comment period to address comments, questions, concerns, or support for an item or items which are on the public meeting agenda;
Or,
 - c. A citizen may speak under Public Comment at the end of the meeting to address comments, questions, concerns, or support for an item or items which are **not** on the public meeting agenda.
2. When the public comments portion of the public hearing is opened, the Chairman will first invite any individuals who have signed in for public comment to speak.
3. If you wish to speak to the Board of Supervisors, please proceed to the podium and state your name and address. Spelling of your last name would be appreciated.
4. Please turn off (or place on silent) any pagers or cellular phones.
5. Please do not talk on phones or with another person in the audience during the meeting.
6. Please no public displays, such as clapping, cheering, or comments when another person is speaking.
7. While you may not agree with what an individual is saying to the Board of Supervisors, please treat everyone with courtesy and respect during the meeting.
8. In the interest of preserving time, speakers should limit repetitious comments and, where appropriate, acknowledge agreement with a previous speaker's comment or position.
9. Other than during public comment periods, members of the public should refrain from calling out and may only comment on issues being discussed during the meeting under the Public Comment Period.