



# LANCASTER TOWNSHIP

## BUTLER COUNTY, PA

### Board of Supervisors – Meeting Agenda

- I. **Call to Order** – September 20, 2021, Board of Supervisors Regular Meeting
- II. **Pledge of Allegiance**
- III. **Agenda Additions and/or Revisions**
- IV. **Public Comment on Agenda Items**
- V. **Administration**
  - A. Executive Sessions
    - 1) August 26, 2021, at 3:00 pm
    - 2) August 31, 2021, at 10:30 am
    - 3) September 14, 2021, at 12:00 pm
    - 4) September 15, 2021, at 5:30 pm
  - B. Approval of Prior Meeting Minutes
    - 1) **Motion** to approve minutes of the August 16, 2021, Board of Supervisors Regular Meeting.
    - 2) **Motion** to approve minutes of the September 1, 2021, Board of Supervisors Special Meeting.
  - C. Management Transition
    - 1) **Motion** to approve a contract for services pursuant to the Engagement Letter from Strategic Solutions, LLC dated September 13, 2021, for transitional services in assistance of the Township Manager.
  - D. Township Manager
    - 1) **Motion** to appoint Michael Foote as the Township Treasurer, Secretary, and Right to Know Officer.
- VI. **Finance**
  - A. Financial Reports
    - 1) **Motion** to approve the September Treasurer’s Report.
    - 2) **Motion** to approve the Bill List for payment of invoices from August 11, 2021, through September 14, totaling \$\_\_\_\_\_.

B. Update Fee Resolution for Road Bonding

- 1) **Motion** to approve the updated Fee Resolution to include fees associated with Road Bonding in the Township.

C. Maher Duessel Audit Update – Katie Yates, Maher Duessel

**VII. Planning, Land Use, and Zoning**

A. The Planning Commission met on September 9, 2021

- 1) LD-21-01 → Metarko Land Development – Storage Facility (TLD – November 20, 2021)
  - a. **Motion** to table for consideration at the October 18, 2021, Board of Supervisors meeting.
- 2) CU-21-01 → Metarko Storage Facility
  - a. **Motion** to schedule a Public Hearing on October 18, 2021 at 5:30 pm.
- 3) M M & L Family Subdivision - Preliminary and Final
  - a. **Motion** to approve/table the M M & L Family Subdivision Preliminary and Final Subdivision Plan.
- 4) Arden Duplex 16 – Lot 717 - Preliminary and Final
  - a. **Motion** to approve Arden Duplex 16, Lot 717 Preliminary and Final Land Development Plan.
- 5) Arden Duplex 17 – Lot 704 - Preliminary and final
  - a. **Motion** to approve Arden Duplex 17, Lot 704 Preliminary and Final Land Development Plan.
- 6) Arden Woods Phase II – Letter of Credit Release #4
  - a. **Motion** to approve Arden Woods Phase II Letter of Credit Release #4 in the amount of \$334,831.28.
- 7) Proposed Agricultural Security Area – 445 Whitestown Road
  - a. **Motion** to advertise Public Hearing on October 18, 2021, for proposed Agricultural Security Area at 445 Whitestown Road.

C. Building Permits Issued - For the building permits issued from 8/12/2021 – 9/14/2021:

- 1) 310 Vidalia Drive – hot tub
- 2) 203 St. Simons Way – porch
- 3) 700 Celia Way – deck
- 4) 6003 Springfield Dr – awning
- 5) 310 Vidalia Drive - shed
- 6) 708 Celia Way – home
- 7) 710 Celia Way – home



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- 8) 217 East Lancaster – commercial building
- 9) 1011 West Lancaster – pool
- 10) 707 Celia Way – deck
- 11) 711 Celia Way – home
- 12) 709 Celia Way – home
- 13) 713 Celia Way – home
- 14) 715 Celia Way – home
- 15) 115 Touchstone Ct – deck
- 16) 103 Timber Ridge Dr – patio
- 17) 122 Touchstone Ct - deck
- 18) 205 Arden Drive – home
- 19) 226 Arden Drive – home

**Total of 135 building permit applications submitted to date for 2021.**

### **VIII. Public Works**

- A. Activity Report

### **IX. Police**

- A. Call Report

### **X. Community Outreach**

- A. Historical Records Committee
- B. Shred It Event – October 23, 2021
- C. Trick or Treat Night – October 30, 2021; 6:00 pm to 8:00 pm

### **XI. New Business**

### **XII. Old Business**

- A. Western Butler County Water Authority

- 1) Motion to appoint \_\_\_\_\_ and \_\_\_\_\_ to the Western Butler County Authority Steering Committee.

### **XIII. Public Comment for Non-Agenda Items**

### **XIV. Adjournment**