



LANCASTER TOWNSHIP

BUTLER COUNTY, PA

Board of Supervisors – Meeting Agenda

- I. **Call to Order** – August 16, 2021, Board of Supervisors Regular Meeting
- II. **Pledge of Allegiance**
- III. **Agenda Additions and/or Revisions**
- IV. **Public Comment on Agenda Items**
- V. **Administration**
 - A. Executive Session
 - 1) August 11, 2021, at 9:30 am.
 - B. Approval of Prior Meeting Minutes
 - 1) **Motion** to approve minutes of the July 19, 2021, Board of Supervisors Regular Meeting.
 - C. Butler County Tax Collection Committee
 - 1) **Motion** to appoint the Township Manager as the Lancaster Township primary representative to the Butler County Tax Collection Committee.
 - D. Bauder Park Baseball Field
 - 1) **Motion** to approve an agreement with the u12 Fury Baseball team to use Bauder Park baseball field for weekly practice for the Fall season.
 - E. Township Manager
 - 1) Update on the Township Manager hiring process
- VI. **Finance**
 - A. Financial Reports
 - 1) **Motion** to approve the August Treasurer’s Report.
 - 2) **Motion** to approve the Bill List for payment of invoices from July 14, 2021, through August 10, 2021, totaling \$64,948.99.
 - 3) **Motion** to approve the Recurring Bill List dated August 16, 2021, for automatic and/or scheduled payments by the Township prior to approval of the monthly bill list to avoid late payments.
 - B. Pennsylvania Municipal Retirement System Minimum Municipal Obligation (MMO)
 - 1) **Motion** to approve the 2022 Minimum Municipal Obligation for Township employee pension funds in the amount of \$59,533.00



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C. Third-Party Bookkeeping Service

- 1) Update on Township's transition to third-party bookkeeping services.

VII. Planning, Land Use, and Zoning

A. Planning Commission did not meet on August 12, 2021, as scheduled due to no new submittals ahead of session.

- 1) Arden Woods Phase III Developer's Agreement
 - a. **Motion** to approve the Developer's Agreement for Arden Woods Phase III.
- 2) Fieldstone Development
 - a. **Motion** to approve DEP Sewage Planning Module for Fieldstone Development.
- 3) Arden Woods Duplex # 15 – Lot 703 Preliminary and Final Approval
 - a. **Motion** to approve Arden Woods Duplex 15 preliminary and final land development.
- 4) Arden Woods Phase 2 Letter of Credit Release No. 3
 - a. **Motion** to approve Arden Woods Phase 2 Letter of Credit Release No. 3.
- 5) Arden Drive Final Road Adoption
 - a. **Motion** to table the Final Road Adoption of Arden Drive.
- 6) Scenic Ridge Phase 2 and Phase 3 Final Road Adoption
 - a. **Motion** to table the Final Road Adoption of Scenic Ridge Phase 2 and Phase 3.
- 7) Conditional Use Public Hearings
 - a. CU-21-02 – Inman Motocross Track continued to August 18, 2021, at 6:00 pm

B. Building Permits Issued - For the building permits issued from 7/15/21 – 8/11/2021:

- 1) 132 Touchstone Court – home
- 2) 700 Celia Way – deck
- 3) 205 Pleasant Hill Road – pool
- 4) 712 Celia Way – home
- 5) 714 Celia Way – home
- 6) 716 Celia Way – home
- 7) 718 Celia Way – home
- 8) 320 Vidalia Drive - garage



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Total of 117 building permit applications submitted to date for 2021.

VIII. Public Works

- A. Activity Report

IX. Police

- A. Call Report

X. Community Outreach

- A. Historical Records Committee

XI. New Business

XII. Old Business

- A. Western Butler County Water Authority

XIII. Public Comment for Non-Agenda Items

XIV. Metarko Conditional Use Public Hearing

- A. Continued Public Hearing for CU-21-01 – Metarko Storage Facility.

XV. Adjournment