



LANCASTER TOWNSHIP

BUTLER COUNTY, PA

Board of Supervisors – Meeting Agenda

- I. **Call to Order** – July 19, 2021, Board of Supervisors Special Meeting
- II. **Pledge of Allegiance**
- III. **Agenda Additions and/or Revisions**
- IV. **Public Comment on Agenda Items**
- V. **Administration**
 - A. Executive Sessions
 - 1) July 14, 2021, at 4:30 pm – Discussion of personnel and lawsuit filed by the Butler Eagle in the Court of Common Pleas, Butler County regarding A Right to Know request.
 - B. Approval of Prior Meeting Minutes
 - 1) **Motion** to approve minutes of the June 30, 2021, Board of Supervisors Special Meeting.
 - C. Right to Know Officer
 - 1) **Motion** to appoint John Trant as the Township’s Right to Know Officer, per §502 of the Commonwealth’s Right to Know Law.
- VI. **Finance**
 - A. Financial Reports
 - 1) **Motion** to approve the June Treasurer’s Report.
 - 2) **Motion** to approve the Bill List for payment of invoices from June 21, 2021, through July 13, 2021, totaling \$64,335.05.
 - 3) **Motion** to approve the Recurring Bill List for automatic and/or scheduled payments by the Township prior to approval of the monthly bill list to avoid late payments.
 - B. Third-Party Bookkeeping Service
 - 1) **Motion** to approve a contract with Supporting Strategies to provide third-party bookkeeping services to Lancaster Township pursuant to the terms of the proposal dated June 14, 2021.
 - C. Update on American Rescue Plan Act of 2021 (ARPA) Grant Application



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VII. Planning, Land Use, and Zoning

- A. Planning Commission did not meet on July 8, 2021, as scheduled due to no new submittals ahead of session.
- 1) Metarko Land Development – Preliminary and Final
 - a. **Motion** to table preliminary and final land development approval.
 - 2) Fieldstone Development – Final Land Development
 - a. **Motion** to approve Fieldstone Final Land Development conditioned upon PADEP sewage approval and the Butler County Planning review, as well as items outlined on July 14 Gannett Fleming review letter.
 - 3) Arden Duplex # 14 – Preliminary and Final Approval
 - a. **Motion** to approve Arden Woods Duplex 14 preliminary and final land development.
 - 4) Arden Phase 2 Letter of Credit Release No. 2
 - a. **Motion** to approve Arden Woods Phase 2 Letter of Credit Release No. 2.
 - 5) Conditional Use Public Hearings
 - a. CU-21-01 – Metarko Storage Facility continued to August 16, 2021, at 6:00 pm, or as soon thereafter as the Board desires.
 - b. CU-21-02 – Inman Motocross Track continued to August 18, 2021, at 6:00 pm
- B. Building Permits Issued - For the building permits issued from 5/13/21 –6/24/2021:
- 1) 280 Stone Church Road – addition
 - 2) 102 Southview Drive – garage
 - 3) 100 Tranquility Lane – pool
 - 4) Lot 203 Pfeiffer Road – home
 - 5) 465 Scott Ridge Road – pool & addition
 - 6) 771 Oliver Street – home
 - 7) 769 Oliver Street – home
 - 8) 130 Touchstone Court – home
 - 9) 753 Oliver Street – home
 - 10) 755 Oliver Street – home
 - 11) 203 Pfeiffer Road – home
 - 12) 124 Touchstone Court – home
 - 13) 206 Buckeye Drive – pool
 - 14) 591 Scott Ridge Road – addition

Total of 108 building permit applications submitted to date for 2021.



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VIII. Public Works

A. Township Roadway Maintenance

- 1) Motion to approve payment of Invoice #005461 in the cost of \$97,064.09 to Suit-Kote Corporation for completion of roadway crack sealing projects.

IX. Police

A. Call Report

B. Prioritization of Police Department Assessment Recommendations

X. Community Outreach

A. Historical Records Committee

XI. New Business

XII. Old Business

XIII. Public Comment for Non-Agenda Items

XIV. Adjournment