



LANCASTER TOWNSHIP

BUTLER COUNTY, PA

Board of Supervisors – Meeting Agenda

- I. **Call to Order** – June 30, 2021, Board of Supervisors Special Meeting
- II. **Pledge of Allegiance**
- III. **Agenda Additions and/or Revisions**
- IV. **Public Comment on Agenda Items**
- V. **Administration**
 - A. Executive Session – June 2, 2021, at 3:00 pm – Discussion of personnel and legal matters
 - B. Approval of Prior Meeting Minutes
 - 1) **Motion** to approve minutes of the May 17, 2021, Board of Supervisors Meeting.
 - C. Interim Management Update
 - 1) **Motion** to amend contract for interim management services with Strategic Solutions to eliminate not-to-exceed limit to accommodate a condensed timeframe and allow for provision of additional services during a for months of May, June, and July of 2021.
 - D. Organizational Chart
 - 1) **Motion** to approve Organizational Chart dated June 30, 2021
 - E. Township Manager Job Advertisement
 - 1) **Motion** to approve the job description and authorize the advertisement for Township Manager with a salary range of \$_____.
- VI. **Finance**
 - A. Transitional Financial Services
 - 1) **Motion** to approve hiring Trinity Financial Services for temporary accounting services at \$100 per hour.
 - B. Approval of Treasurer’s Report
 - 1) **Motion** to approve the Treasurer’s Report.
 - C. Maher Duessel Full Accrual Audit
 - 1) **Motion** to approve amendment to the November 20, 2019, Engagement Letter with Maher Duessel, the Township Auditor, to conduct a full accrual audit and financial statements for 2020, pursuant to the Engagement Letter dated June 4, 2021.



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VII. Planning, Land Use, and Zoning

- A. Planning Commission met virtually on Thursday, June 10, 2021, to review multiple subdivision and land development applications. The next meeting is currently scheduled for Thursday, July 8, 2021, at 7:30pm.
- 1) Metarko Land Development – Preliminary and Final
 - a. **Motion** to table preliminary and final land development approval.
 - 2) Fieldstone Development – Preliminary and Final
 - a. **Motion** to approve Fieldstone Preliminary and Final Land Development conditioned upon PADEP sewage approval and the Butler County Planning review.
 - 3) Arden Duplex 12 – Preliminary and final –
 - a. **Motion** to approve Arden Woods Duplex 12 preliminary and final land development.
 - 4) Arden Duplex 13 – preliminary and final
 - a. **Motion** to approve Arden Woods Duplex 13 preliminary and final land development.
 - 5) Arden Phase 2 Letter of Credit Release No. 1
 - a. **Motion** to approve Arden Woods Phase 2 Letter of Credit Release No. 1.
 - 6) Arden Phase 1 Stormwater Easement Extinguishment
 - a. **Motion** to approve Arden Woods Phase 1 Stormwater Easement Extinguishment.
 - 7) Well Property, 445 Whitestown Road, Ag Security proposal
 - a. **Motion** to approve Ag Security Proposal for 445 Whitestown Road.
 - 8) PennEnergy Resources, LLC bond release request for Salt Works Road
 - a. **Motion** to approve PennEnergy Resources, LLC bond release request for Salt Works Road.
 - 9) Timber Ridge Maintenance Bond
 - a. **Motion** to approve the return of the letter of credit to Dollar Bank for the Timber Ridge Plan of Lots Road Dedication Maintenance Agreement.
 - 10) Conditional Use Hearings for CU-21-01 – Metarko Storage Facility and CU-21-02 Inman Motocross Track
 - a. **Motion** to approve Public Hearings to be held for the Metarko Storage Facility and the Inman Motocross Track on Wednesday, July 14 at 6:00 pm.



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B. Building Permits Issued - For the building permits issued from 5/13/21 –6/24/2021:

- 1) 411 Northview Drive – home
- 2) 108 Savannah Drive – home
- 3) 445 Whitestown Road – shed
- 4) 150 Whitestown Road – house demo
- 5) 785 Oliver Street – deck
- 6) 1126 West Lancaster Road – pole building
- 7) 787 Oliver Street – deck
- 8) 112 Touchstone Court – deck
- 9) 109 Touchstone Court – deck
- 10) 720 Celia Way – addition
- 11) 203 Pfeiffer Road – home
- 12) 124 Touchstone Court – home
- 13) 206 Buckeye Drive – pool
- 14) 591 Scott Ridge Road – addition

C. Extension of Building Permit #2018-20 for 592 Perry Highway

- 1) **Motion** to extend Permit #2018-20 for a pole building at 592 Perry Highway.

VIII. Public Works

IX. Police

X. Community Outreach

- A. Historical Records Committee

XI. New Business

XII. Old Business

- A. Discuss WBCA Act 537 Plan

XIII. Public Comment for Non-Agenda Items

XIV. Adjournment