

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS
JANUARY 4TH ORGANIZATIONAL MEETING MINUTES**

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Joseph Plesniak at 6:00 pm. Those in attendance were Supervisor Kris Kniess, Supervisor Tim Zinkham, Township Manager Danielle Rich, Secretary-Treasurer Chrissy Senft, Township Solicitor Chris Reese, Township Engineer Tom Thompson, Amanda Petersen, Dina, Connie Domhoff, Sergeant Mike Cornell, Barb Hutchinson, Alex Weidenhof, Tony Leo, and Roadmaster Mike Spiker. The Organizational Meeting for 2021 meeting was duly advertised in the Butler Eagle, a newspaper of general circulation indicating the meeting would be held through the Zoom Video-Audio conferencing program.

The meeting began with the Pledge of Allegiance.

A motion was made by Supervisor Zinkham to approve the following appointed officials and staff:

Chairman: Joseph Plesniak
Vice-Chair: Kristopher Kniess
Township Manager/Zoning Officer: Danielle Rich
Right to Know Officer: Danielle Rich
Secretary-Treasurer: Christina Senft
Roadmaster: Michael Spiker
Road Department Employees: Michael Woodward & Darrell Fassinger
Community Center Administrator: Debbie Scott
Sewage Enforcement Officer: John Vagias
Alternate Sewage Enforcement Officer: Doug Duncan

Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak – YES

A motion was made by Supervisor Zinkham to approve the following professional services:

Township Solicitor: Chris Reese of Lope, Casker & Casker
Township Engineer: Tom Thompson of Gannett Fleming

Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak – YES

A motion was made by Supervisor Kniess to approve the following Resolutions:

Resolution 2021-1 – Lancaster Township Wage Schedule
Resolution 2021-2 - Lancaster Township Planning Commission appointment of Derek Hancher to a 4- year term
Resolution 2021-3 – Lancaster Township – Maher Duessel 2020 audit

Motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – YES

A motion was made by Supervisor Kniess for the following appointments:

Township Depository – Nextier Bank
Township Depository for EIT, OAT, Delinquent OAT, and delinquent per capita per ACH transfers – PLGIT
Real Estate Depository – Huntington Bank
Insurance Agency – C.W. Howard Insurance Agency
Delegate EIT Tax Collection Committee – Chrissy Senft
Delegate ALT EIT Tax Collection Committee – Kathy Ligday
Transportation Advisory Committee – Danielle Rich
Butler County Association of Township Officials – Danielle Rich
Representative to PSATS Annual Conference – Danielle Rich
Representative to the Western Butler County Authority Board – Dave Weber

Motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – YES

The 2021 Organizational Meeting ended at 6:08 pm, and the January meeting began immediately following.

A motion was made by Supervisor Zinkham to approve the December 21, 2020 Regular Meeting Minutes, the motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak - YES

A motion was made by Supervisor Zinkham to approve the year end Treasurer's Report, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak – YES

Road Department: Roadmaster Mike Spiker discussed the winter weather events, and preparation of vehicles.

Police Department: Sergeant Cornell reported that the call volume is stable but has continued to be down based on 2019 comparisons. Monthly reports were submitted to the Board of Supervisors prior to the meeting, call volume is still decreased from 2019 due to COVID-19, and shutdowns earlier in 2020.

NEW BUSINESS

A motion was made by Supervisor Zinkham to approve Resolution 2021-4 to formally accept a new section of Southview Drive & Westview Circle in the Scenic Ridge Plan as public roadways. permit Officer Magness to carryover 16 hours of vacation time in 2021 to be used prior to April 1, 2021. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak - YES

PUBLIC COMMENT

Scenic Ridge resident Barb Hutchinson addressed the Board of Supervisors about how appreciative she was of the communication between the township and having winter snow maintenance in their community.

A motion was made by Supervisor Zinkham to adjourn the public meeting at 6:18, was seconded by Supervisor Kniess and passed by a majority vote.

Respectfully submitted:

Christina M. Senft
Secretary/Treasurer