

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS
JUNE 15, 2020 MEETING MINUTES**

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Plesniak at 6:00 pm. Those in attendance were Supervisor Kris Kniess, Supervisor Tim Zinkham, Township Manager Benjamin Kramer, Secretary-Treasurer, Chrissy Senft, Township Solicitor Chris Reese, Township Engineer Tom Thompson, Connie Domhoff, Debbie Scott, Tim Greenlund, and Doug Marshall. The June 2020 meeting was duly advertised in the Butler Eagle, a newspaper of general circulation indicating the meeting would be held through the Zoom Video-Audio conferencing program.

The meeting began with the Pledge of Allegiance.

MEETING MINUTES & TREASURER'S REPORT

A motion was made by Supervisor Zinkham to approve the May 18, 2020 Board of Supervisors Meeting minutes, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Zinkham, Plesniak, Kniess – YES

A motion was made by Supervisor Kniess to approve the Treasurer's Report dated May 15 – June 11, 2020, motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – YES

COMMITTEE REPORTS

Zoning & Planning Use:

1. Planning Commission meeting for June 2020 was cancelled.
2. 13 Building permits have been issued during the current time period (5/18-6/15/20) – permits were issued for projects at the following addresses:
 - a. 2 Quad Buildings (8 dwellings)
 - i. Building 610 & 611 at Heatherfield Court
 - b. 9 Single Family Homes (7 dwellings)
 - i. 109 Albert, 112 Touchstone, 115 Touchstone, 119 Touchstone, 129 Touchstone, 133 Touchstone, 134 Touchstone, 135 Touchstone, and 415 Northview Drive
 - c. 1 inground Swimming Pool
 - i. 212 Buckeye Drive
 - d. 1 Demo
 - i. 115 Middle Lane
3. Lot Line Revision of Lot 208 and Lot 209 of Creekwood Fields (Pfeifer Road)

A motion was made by Supervisor Zinkham for approval of the consolidation of Lot 208 and Lot 209 of Creekwood Fields, this is a consolidation of parcel 8G and 8F for one single family parcel of 36+/- acres and was approved by Gannett Fleming. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE – Zinkham, Kniess, Plesniak – YES
4. Lot Line Revision of Lot 101 on Joshua Drive

A motion was made by Supervisor Kniess to approve the revision on Joshua Drive of 2.53+/- with a residual tract of 143.9+/- adjacent to American School Road, and was approved by Gannett Fleming. Motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE – Kniess, Zinkham, Plesniak – YES

Road Department: Weekly Reports have been emailed to all Supervisors.

Police Department: Sergeant Cornell reported to the Township that the call volume is up for the month, and also indicated that the yearly call volume is down due to COVID 19. Several Officers took advantage of continuing education for Medical Marijuana in the Commonwealth.

Historical Society: No report.

ORDINANCES & RESOLUTIONS

A discussion was held among the Board of Supervisors & Township Solicitor Chris Reese regarding an ordinance to be approved in July. This ordinance is to again ratify the township pension plans as per IRS standards.

NEW BUSINESS

Arden Woods Letter of Credit Reduction

A motion was made by Supervisor Zinkham to approve Credit Release Request #11 in the amount of \$713,773.81, as reviewed by Gannett Fleming. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak – YES

PUBLIC COMMENT

1. Township resident, Doug Marshall of 591 Scott Ridge Road, addressed the Board requesting relief from Chapter 236, Driveway Design Requirements. Gannett Fleming has reviewed the request, and upon discussion a motion was made by Supervisor Zinkham to approve relief contingent on Solicitor Reese's review. A 15" culvert would be required at the ditch line. Supervisor Kniess seconded the motion and motion passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak – YES. In addition the location of the driveway, the Board heard Mr. Marshall's comments pertaining to the posted speed limit. The Board directed the Township Manager and Gannett Fleming to engage in further discussions to review.
2. Township Resident, Connie Domhoff expressed concern over the speed limit on Salt Works Road, and Kings Alley, and suggested the Board of Supervisors consider a decrease in the speed limit. The Board of Supervisors indicated that they would speak with the Police Department regarding accidents in this area.
3. Debbie Scott spoke with the Board of Supervisors to determine when the community center would be available for rental again. Upon discussion with Township Solicitor Chris Reese, the Board intends to open the rental on August 1, 2020. Additional research of cleaning procedures and products will occur during the month of July.
4. Township Manager, Ben Kramer addressed the Board of Supervisors to share information on a coffee cart visiting Scenic Ridge on July 1, 2020. Scenic Ridge has asked if this information could be shared via Savvy Citizen to welcome all residents to participate in this event. The Board of Supervisors agreed to share this information.

A motion was made by Supervisor Zinkham at 7:17 to adjourn the public meeting. Motion was seconded by Supervisor Kniess and passed by a majority vote.

Respectfully submitted:

Christina M. Senft
Secretary/Treasurer