

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS
MAY 18, 2020 MEETING MINUTES**

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Plesniak at 6:05 pm. Those in attendance were Supervisor Kris Kniess, Supervisor Tim Zinkham, Township Manager Benjamin Kramer, Secretary-Treasurer, Chrissy Senft, Township Solicitor Chris Reese, Township Engineer Tom Thompson, Connie Domhoff, Debbie Scott, Township Roadmaster Michael Spiker, Sergeant Michael Cornell and George Coholich. The May 2020 meeting was duly advertised in the Butler Eagle, a newspaper of general circulation indicating the meeting would be held through the Zoom Video-Audio conferencing program.

The meeting began with the Pledge of Allegiance.

MEETING MINUTES & TREASURER’S REPORT

A motion was made by Supervisor Zinkham to approve the April 20, 2020 Board of Supervisors Meeting minutes, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak – YES

A motion was made by Supervisor Zinkham to approve the Treasurer’s Report dated April 17 – May 14, 2020, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak – YES

COMMITTEE REPORTS

Zoning & Planning Use:

1. 8 Building permits have been issued during the current time period – permits were issued for projects at the following addresses:
 - a. 384 Perry Highway
 - b. 280 Whitestown Road
 - c. 135 McNulty Lane
 - d. 417 Northview Drive
 - e. 203 Buckeye Drive
 - f. 127 Shamrock Lane
 - g. 532 Perry Highway
 - h. 624 Scott Ridge Road

2. Arden Wood – Letter of Credit Release Request #10 – A motion was made by Supervisor Kniess for approval of the Release Request #9 in the amount of \$128,494.33 as reviewed by Gannett Fleming and dated March 23, 2020. Motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – Yes

Road Department: Weekly Reports have been emailed to all Supervisors.

At 3:00 pm today, sealed bids were opened for the 2020 Paving Project as well as aggregates to be purchased.

Suit Kote	\$51,874.23
Russell Standard	\$53,299.63
Youngblood Paving	\$52,128.77

A motion was made by Supervisor Zinkham to approve the Suit Kote bid of \$51,874.23 for the 2020 Paving Project, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak – YES

One bid was received by the township for aggregates by McClymonds.

<u>Material</u>	<u>Quantity</u>	<u>Price per ton</u>	<u>Max quantity price</u>
¾ Slag	750 tons	\$12.77	\$9,577.50
2B Limestone	500 tons	\$18.84	\$9,420.00
#3 Limestone	1000 tons	\$18.84	\$18,840.00
2B Gravel	500 tons	\$16.76	\$8,380.00

A motion was made by Supervisor Kniess to accept McClymonds aggregate bid, motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – YES

A discussion was held among the Board of Supervisors and Roadmaster Spiker about renting equipment for crack sealing on small projects within the township. Cost of the rental and material is estimated to be \$2,200. A motion was made to move forward with this expense by Supervisor Kniess and was seconded by Supervisor Zinkham. Motion passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – YES

Police Department: Sergeant Cornell addressed the Board of Supervisors regarding the reduction of calls during the current period and indicated that the township has been awarded grant funding for Personal Protection Equipment.

Historical Society: No report.

ORDINANCES & RESOLUTIONS

A motion was made by Supervisor Zinkham to approve Resolution 2020-8, extending the “face” period of real estate taxes from June 30, 2020 to a new payment date of November 30, 2020. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak – YES

A motion was made by Supervisor Zinkham to approve Resolution 2020-9 seeking grant funding through the Commonwealth Finance Authority for a Greenways, Trails and Recreation Grant. This grant would be utilized at Four Springs Park and the funding match was previously allocated. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak - YES

NEW BUSINESS

PUBLIC COMMENT

No public comment was made

A motion was made by Supervisor Zinkham at 6:33 to adjourn the public meeting. Motion was seconded by Supervisor Kniess and passed by a majority vote.

Respectfully submitted:

Christina M. Senft
Secretary/Treasurer

Draft Minutes - NOT APPROVED