

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS
APRIL 20, 2020 MEETING MINUTES**

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Plesniak at 6:00 pm. Those in attendance were Supervisor Kris Kniess, Supervisor Tim Zinkham, Township Manager Benjamin Kramer, Secretary-Treasurer, Chrissy Senft, Township Solicitor Chris Reese, Township Engineer Tom Thompson, Bob Brennan, Scott Forman, Connie Domhoff, Debbie Scott, Tim Greenlund, and Alan Osan. The April 2020 meeting was duly advertised in the Butler Eagle, a newspaper of general circulation on April 15, 2020 indicating the meeting would be held through the Zoom Video-Audio conferencing program.

The meeting began with the Pledge of Allegiance and Chairman Plesniak addressed the circumstances of the COVID 19 crisis and how it effects Lancaster Township residents and employees as well as safety measures being taken. Supervisor Zinkham thanked local companies, Insight Pipe and Centerline Boring as well as their owners Mike Marburger and Christopher Zoelle for donations of PPE for staff.

MEETING MINUTES & TREASURER'S REPORT

A motion was made by Supervisor Zinkham to approve the February 17, 2020 Board of Supervisors Meeting minutes, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak – YES

A motion was made by Supervisor Kniess to approve the March 27, 2020 Disaster Declaration through April 20, 2020 and extend until May 18, 2020. Motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – YES

A motion was made by Supervisor Kniess to approve the Treasurer's Report dated February 14 – April 14, 2020, motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – YES

COMMITTEE REPORTS

Zoning & Planning Use:

1. Plantations 1, Revision 3 – Subdivision - After discussion amongst the Board of Supervisors, Bob Brennan and Scott Foreman, a motion was made by Supervisor Zinkham to approve Revision #3 including a modification of sidewalks on only 1 side of the development, and allowing the subdivision of Lots 15-31 to create 3 additional lots. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE – Zinkham, Kniess, Plesniak – YES
2. Celia Way – Party wall subdivision – A motion was made by Supervisor Kniess to approve the first party wall subdivision of Phase 7 at Arden Woods. This allows the division of the property upon completion of the foundations of the duplexes. Township Engineer, Tom Thompson agreed that all requirements have been met. Motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – YES
3. Arden Wood – Letter of Credit Release Request #9 – A motion was made by Supervisor Zinkham for approval of the Release Request #9 in the amount of \$173,223.61 as reviewed by Gannett Fleming and dated March 23, 2020. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak – Yes
4. Zoning Hearing Board (Zoelle – Dimensional Variance)
The ZHB convened on February 20, 2020 to review the application submitted for dimensional relief at 126 Nine Hill Road. The ZHB approved the requested relief and the decision has been executed by their Solicitor & Chairman.

Road Department: Weekly Reports have been emailed to all Supervisors.

2020 Road Improvements – Bids to be received and opened May 18, 2020 at 3PM and reviewed by the Board of Supervisors at their regularly scheduled 6PM Board meeting the same day.

Police Department: Sergeant Cornell addressed the Board of Supervisors regarding the location for officers to qualify and discussed some of the effects COVID 19 is having for residents. Officers are taking online courses and have applied for several grants.

Historical Society: No report.

ORDINANCES & RESOLUTIONS

Seneca Area EMA - A motion was made by Supervisor Zinkham to ratify Ordinance 112 approving the Intergovernmental Cooperative Agreement for the participation in the Seneca Area EMA, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Zinkham, Kniess, Plesniak, - YES

NEW BUSINESS

PUBLIC COMMENT

Township Resident Connie Domhoff expressed concerns about the parking at the Log Cabin Restaurant and work being completed, as well as requested additional information regarding Arden Woods be placed on the township website. Township Engineer Tom Thompson explained the process of what is currently being completed. Township Manager Ben Kramer will work to update the website with additional information regarding Arden Woods.

EXECUTIVE SESSION

Executive sessions to discuss Personnel matters were held on:

2/25/2020
3/3/2020
3/12/2020
3/25/2020
3/27/2020
3/30/2020
4/1/2020
4/8/2020
4/15/2020

Chairman Plesniak closed the meeting with encouragement to the community and thanks to the staff during the COVID 19 crisis. Chairman Plesniak made a motion to adjourn the regular meeting of the Lancaster Township Board of Supervisors at 6:52 PM. Seconded by Supervisors Kniess and passed by a majority vote.

Respectfully submitted:

Christina M. Senft
Secretary/Treasurer