

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS  
FEBRUARY 17, 2020 MEETING MINUTES**

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Plesniak at 6:02 pm. Those in attendance were Supervisor Kris Kniess, Supervisor Tim Zinkham, Secretary-Treasurer, Chrissy Senft, Township Engineer Tom Thompson, Connie Domhoff, Randy Anno, Kathy Ligday, Mary Ann Brill, Debbie Scott, Mike Woodward, Linda Plesniak, George Coholich, Jay Wack, Dan Schneider, Frank Noland, Jeff Cable, Mark Jeffries and Dennis Kerr. Township Manager Ben Kramer was absent.

**MEETING MINUTES & TREASURER'S REPORT**

A motion was made by Supervisor Kniess to approve the December 16, 2019 Board of Supervisors Meeting, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES

A motion was made by Supervisor Kniess to approve the January 6, 2020 Organizational Meeting and the January 6, 2020 Regular Board of Supervisors Meeting, motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – YES

A motion was made by Supervisor Kniess to approve the Treasurer's Report dated January 6 – February 13, 2020, motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – YES

**COMMITTEE REPORTS**

**Zoning & Planning Use:**

1. Miller-McKee Lot Line Revision – A motion was made by Supervisor Zinkham to approve the lot line revision, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE – Zinkham, Kniess, Plesniak – YES
2. Zoning Hearing Board (Zoelle Dimensional Variance)
  - a. The Zoning Hearing Board will meet February 20 at 5:30 pm to review the application submitted for dimensional variance at 126 Nine Hill Road.

**Road Department:** Weekly Reports have been emailed to all Supervisors

**Police Department:** Supervisor Kniess provided a year end summary of the number and severity of calls the Lancaster Township Police Department responded to in 2019.

**Historical Society:** Representative Kathy Ligday addressed the Board of Supervisors regarding concerns of the condition of the building utilized by the group.

**ORDINANCES & RESOLUTIONS**

1. Butler County Parks & Recreation Grant - A motion was made by Supervisor Kniess to approve Resolution 2020-5 approving the grant application be made for a \$10,000 grant with a \$2,500 municipal match. Any award would be utilized to upgrader Bauder Park. Motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE: Kniess, Zinkham, Plesniak – YES
2. Arden Wood – Redevelopment Assistance Capital Program – A motion was made by Supervisor Kniess to ratify Resolution 2020-6 supporting Arden Woods Redevelopment Assistance Capital Program Grant in the amount of \$1,500,000 and indemnity agreement relinquishing Lancaster Township from responsibility of the associated debt service from the grant. Motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE – Kniess, Zinkham, Plesniak – YES
3. Lower Connoquenessing SWM Project – A motion was made by Supervisor Zinkham to approved Resolution 2020-7 approving the participation in a county sponsored, municipal funded stormwater management study at a cost of \$8,147.20. Motion was seconded by Supervisor Kniess and passed by majority vote. VOTE – Zinkham, Kniess, Plesniak – YES

**NEW BUSINESS**

1. Seneca Area EMA – The bylaws have been drafted and reviewed by committee members of the Seneca Area EMA (Zelienople, Harmony, Jackson & Lancaster). The revised bylaws need to be approved by each government entity. In addition, later an updated Intergovernmental Cooperative Agreement will be executed as well. The offices of Lope, Casker, & Casker are preparing that agreement for each municipality to review. Attorney Casker is Counsel for the Seneca Area EMA. A motion was made by Supervisor Zinkham to approve the agreement and bylaws, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE – Zinkham, Kniess, Plesniak - Y

2. Healthcare Renewal – A motion was made by Supervisor Kniess to approve the UPMC Health Plan coverage with Option 11 as discussed at a cost of \$5,312,24 per month. Motion was seconded by Supervisor Zinkham and passed by majority vote. VOTE – Kniess, Zinkham, Plesniak – YES
3. Arden Wood – A motion was made by Supervisor Zinkham to approve the Letter of Credit Reduction Request #8 in the amount of \$476,485.11, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE – Zinkham, Kniess, Plesniak - YES
4. 2019 Municipal Audit & Financial Report – A motion was made by Supervisor Zinkham to approve the 2019 Municipal Audit & Financial Report advertisement as prepared by Maher Duessell for advertisement 3/1/2020. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE – Zinkham, Kniess, Plesniak – YES
5. Scenic Ridge – A motion was made by Supervisor Kniess to approve a credit release in the amount of \$52,385., motion was seconded by Supervisor Zinkham and passed by a majority vote. VOTE – Kniess, Zinkham, Plesniak – YES
6. 2020 WBCA Rate Increase – To take effect in March, those Township residents who are serviced by the Western Butler County Authority will see an increase in rates from \$15/1000gal. to \$16/1000gal. (6.67% increase). WBCA is working to pay off existing debt and fund a \$5M capital reserve to allow for the necessary and upcoming expansions of their facility. Anticipated critical projects include improvements to the Harmony Pump Station and improvements to the Wastewater Treatment Plant/Facility due to the continued increase in loading and capacity needs – INFORMATIONAL ONLY

#### **PUBLIC COMMENT**

A discussion was held amongst the Board of Supervisors and resident Dennis Kerr regarding his farm auction scheduled for March 28, 2020.

Township Resident Connie Domhoff expressed concerns about the parking at the Log Cabin Restaurant and work being completed. Township Engineer Tom Thompson explained that grading does not require an approved site plan to the township, and that the Butler County Conservation District would be completing inspections as needed.

Chairman Plesniak expressed thanks to all members of the community that worked on the Comprehensive Plan and announced that the plan will next be reviewed by the Planning Commission.

#### **EXECUTIVE SESSION**

An executive session was held on February 4, 2020 to discuss Personnel matters.

Chairman Plesniak made a motion to adjourn the regular meeting of the Lancaster Township Board of Supervisors at 6:35PM. Seconded by Supervisors Zinkham and passed by a majority vote.

Respectfully submitted:

Christina M. Senft  
Secretary/Treasurer