

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS
OCTOBER 21, 2019 MEETING MINUTES**

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Plesniak at 6:02 pm. Those in attendance were Supervisor Dennis Kerr, Supervisor Kris Kniess, Township Manager Ben Kramer, Secretary-Treasurer, Chrissy Senft, Township Solicitor Chris Reese, Township Engineer Tom Thompson, Linda Plesniak, Tim Zinkham, Connie Domhoff, Randy Anno, Jay Wack & Bryan Domhoff, Bob Brennan, Frank Noland, Mark Butler, Ron Morton, Debbie Scott, Howard Duer, John Meyer and Bonnie Sitrler.

MEETING MINUTES AND TREASURER'S REPORT

Supervisor Kerr made a motion to approve meeting minutes from the September 16, 2019 Board of Supervisors Regular Meeting, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak – YES

Motion was made by Supervisor Kerr to approve the treasurer's report dated September 13 – October 17, 2019, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak – YES

SUBDIVISIONS AND LAND DEVELOPMENTS

1. The October meeting of the Lancaster Township Planning Commission was held October 10, 2019. Reviewed that evening:

- A. MHB Real Estate Holdings – Butler Equipment Rental Options Modified Land Development.
- B. As additional properties are being transferred to expand the operation, a Conditional Use Hearing will need to be set to formally permit the previously approved conditional use to expand to those parcels as well.

A motion was made by Chairman Plesniak to set a Conditional Use Hearing to immediately follow the November 18, 2019 regular Board of Supervisors Meeting. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess, Kerr - YES

2. Keystone Kreider Warehouse recording documents have been prepared and are ready to be executed. A motion was made by Supervisor Kerr to reapprove the Land Development as the previous approval is beyond 90 days required by the Municipalities Planning Code for recording. The Keystone Kreider Industrial Warehouse and Conditional Use Plan were approved on July 15, 2019. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak - YES

COMMITTEE REPORTS

Zoning & Land Use: 15 Single Family Home and 6 miscellaneous permits were issued during this period.

Police Department: See copy of UCR reports and vital statistics.

YTD 2019: 1807
YTD 2018: 1472
Month to Date: 130
September 2019: 165

Road Department: Weekly reports have been provided via email.

Historical Records Committee: The Board of Supervisors encouraged attendance to Old Home Day held the first Sunday of November to learn the history of the township.

OLD BUSINESS

1. **Comprehensive Plan** – There will be another Public Input meeting for the Vision 2030 Comprehensive Plan. The meeting will tentatively occur the week of November 11. Look for additional details after October 29, 2019.

NEW BUSINESS

1. **Arden Wood Letter of Credit Reduction(S)** – A motion was made by Supervisor Kerr to approve Arden Wood requested reductions in their letter of credit for work performed to date. Release amount from the Arden Drive Letter of Credit, \$151,832.15 and a release from the RCAP Grant \$165,666.05. Total value to be released: \$317,498.20. Township Engineer Tom Thompson supported the release and motion was seconded by Supervisor Kniess. Motion passed by a majority vote. VOTE – Kerr, Kniess, Plesniak – YES

2. **Timber Ridge – Road Dedication(s)** – The developer has reached the build out point to dedicate the roads to the Township. A motion was made by Supervisor Kniess for adoption of Resolution 2019 – 10 as prepared to formally acknowledge the dedication of the Township roads to be approved pending receipt of 18-month maintenance bond and the execution and recording of Deed of Dedication to be prepared by the Solicitors office. Total of appx 3400 l/f. Motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES, Supervisor Kerr abstained from this vote.
3. **WBCA Vacancy** – Tom Zinkham, one of Lancaster Township’s two representatives has submitted a letter of resignation to be in effect when a replacement is named. Presently working in conjunction with Autumn Heckathorn, WBCA Manager to identify next steps. A motion was made by Supervisor Kniess to accept Mr. Zinkham’s resignation upon a replacement being named, motion was seconded by Supervisor Kerr, and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak - YES
4. **E. Lancaster Road** – PennDOT has notified Lancaster Township that E. Lancaster Road will be closed in both directions at the I-79 overpass by November 1 and the duration of the closure is not known at this time. More details will be made available as PennDOT releases them. Please look to the Butler Eagle, Cranberry Eagle, main page of the Township website for additional details. I-79 will also experience delays and closures. The overpass has been 1 lane since Friday, October 4.
5. **Trick or Treat 2019** – As an announcement Trick or Treat should be scheduled to follow local municipalities. Scheduled date to be Thursday, October 31 from 6PM – 8PM.
6. **Old Home Day 2019** – REMINDER ONLY. Old Home Day will be presented by the Lancaster Township Historical Records Committee on November 3, 2019 from 1-4, with programming to start promptly at 1:30PM.

VISITORS & PUBLIC COMMENT

Resident John Meyer expressed concern to the Board of Supervisors over the seal coating process on Whitestown Road and the results. Mr. Meyer indicated there was a large center crack that was not filled. Both Supervisors Kniess and Kerr indicated that they would investigate and review the completed roads.

Chairman Plesniak shared with the audience an article from both the Butler Eagle and the PSATS monthly news about the recognition due to Township Manager, Ben Kramer regarding the updated Lancaster Township website, and how important technology has become in local government.

With no additional business to be brought before the Board, a motion was made to adjourn at 6:36 pm by Chairman Plesniak and was seconded by Supervisor Kniess.

Respectfully submitted:

Christina M. Senft
Secretary/Treasurer

Draft Minutes - NOT APPROVED