

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS  
SEPTEMBER 16, 2019 MEETING MINUTES**

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Plesniak at 6:00 pm. Those in attendance were Supervisor Dennis Kerr, Township Manager Ben Kramer, Secretary-Treasurer, Chrissy Senft, Township Solicitor Chris Reese, Township Engineer Tom Thompson, Chrystal Zinkham, Tim Zinkham, Connie Domhoff, Randy Anno, Linda Plesniak, Kathy Ligday, Jay Wack & Bryan Domhoff. Supervisor Kniess was absent.

**MEETING MINUTES AND TREASURER'S REPORT**

Supervisor Kerr made a motion to approve meeting minutes from the August 19, 2019 Board of Supervisors Regular Meeting, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kerr, Plesniak – YES, Supervisor Kniess was absent.

Motion was made by Supervisor Kerr to approve the treasurer's report dated August 16 – September 12, 2019, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kerr, Plesniak – YES, Supervisor Kniess was absent

**SUBDIVISIONS AND LAND DEVELOPMENTS**

The September meeting of the Lancaster Township Planning Commission was canceled. held on August 8, 2019. The next scheduled meeting is September 12, 2019. Reviewed at that time were the following:

**COMMITTEE REPORTS**

**Zoning & Land Use:** 2 Single Family Home and 1 shed, 1 deck and 1 carport permits were issued during this period.

**Police Department:** See copy of UCR reports and vital statistics.

**YTD 2019: 1607**  
**YTD 2018: 1289**  
**Month to Date: 95**  
**July 2019: 190**

Patrolman Altman discussed with the public the different kinds of calls the police department has been receiving and indicated drug paraphernalia was recently found near Four Springs Park. The Board of Supervisors requested Township Engineer Tom Thompson prepare a proposal for a gate of the park at this time.

**Road Department:** Weekly reports have been provided via email.

**Historical Records Committee:** Representative Kathy Ligday indicated that the Historical Society would possibly be interested in donating to Four Springs Park and have a bench plaque personalized. Township Manager Ben Kramer indicated that the Board of Supervisors will hold a discussion in the future for specifics of cost and availability.

**OLD BUSINESS**

1. **Comprehensive Plan** – There will be another Public Input meeting for the Vision 2030 Comprehensive Plan. The meeting will tentatively occur the week of November 11. Look for additional details after October 29, 2019.

**NEW BUSINESS**

1. **Arden Wood Letter of Credit Reduction(S)** – A motion was made by Supervisor Kerr to approve Arden Wood requested reductions in their letter of credit for work performed to date. Release amount from the Arden Drive Letter of Credit, \$101,324.00 and a release from the RCAP Grant \$159,934.20. Total value to be released: \$261,258.20. Township Engineer Tom Thompson supported the release and motion was seconded by Chairman Plesniak. Motion passed by a majority vote. VOTE – Kerr, Plesniak – YES, Supervisor Kniess was absent.
2. **Pennsylvania Municipal Retirement System** – Minimum Municipal Obligation for 2020 has been calculated and the total MMO for the Uniform Plan is \$62,631.00. No amount is required for the Non-Uniform Pension Plan. A motion was made by Supervisor Kerr to approve the calculated MMO as presented, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE – Kerr, Plesniak – YES, Supervisor Kniess was absent.
3. **Trick or Treat 2019** – As an announcement Trick or Treat should be scheduled to follow local municipalities. Scheduled date to be Thursday, October 31 from 6PM – 8PM.

**VISITORS & PUBLIC COMMENT**

1. Jay Wack – Mr. Wack expressed concerns about the intersection of Yellow Creek Road and E. Lancaster Road. Specifically, north of the intersection. There is underbrush and excess growth creating sight distance issues. The Board indicated that they would review this area, however noted it was in the vicinity of the state roadway and would look in to the responsibility of the location. Additionally, Mr. Wack discussed settling along trenches previously cut crossing Swain Hill Road. Mr. Kerr indicated that he would like these areas milled out, fabric installed and asphalted. Chairman Plesniak asked that the Road Crew be notified of the same. Mr. Kerr requested a milling head be rented for the skid steer and fix all the cross overs along Swain Hill Road and any other known issues throughout the Township.

With no additional business to be brought before the Board, a motion was made to adjourn at 6:17 pm by Chairman Plesniak and was seconded by Supervisor Kerr. Immediately following the motion to adjourn, Township Manager Benjamin Kramer asked the Board to consider resuming the meeting to allow for a brief discussion on paving of Southview Drive. Mr. Plesniak motioned to open the meeting at 6:18PM.

A motion was made by Supervisor Kerr to approve paving restorations to be completed by Shields Paving in conjunction with the paving work to be completed in Scenic Ridge. The motion consisted of having Shields lay base asphalt in place in several defined sections of Southview Drive. Motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE – Kerr, Plesniak – YES, Supervisor Kniess was absent.

Mr. Kramer brought up possible crack sealing opportunities for 2019. A motion was made by Supervisor Kerr to approve Suit Kote to complete crack sealing on East Lancaster, Scott Ridge, and Whitestown Roads with a maximum of 1000 gallons of road oil at a cost of \$14.25 per gallon.

Respectfully submitted:

Christina M. Senft  
Secretary/Treasurer

Draft Minutes - NOT APPROVED