

LANCASTER TOWNSHIP BOARD OF SUPERVISORS
March 18, 2019 MEETING MINUTES

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Plesniak at 6:00 pm. Those in attendance were Chairman Plesniak, Supervisor Kris Kniess, Supervisor Dennis Kerr, Secretary-Treasurer, Chrissy Senft, Township Manager, Ben Kramer, Township Engineer Tom Thompson, Township Solicitor Chris Reese, Connie Domhoff, Kathy Ligday, Dave Weber, Mike Woodward, Mike Spiker, George Coholich, Daniel Cox, Randy Anno, Rich Marcotte, Debbie Scott and Paula Christian.

MEETING MINUTES AND TREASURER’S REPORT

Supervisor Kerr made a motion to approve meeting minutes from the February 18, 2019 Board of Supervisors Regular Meeting, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak – YES.

Motion was made by Supervisor Kerr to approve the treasurer’s report dated February 15 – March 14, 2019, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak. – YES.

VISITORS & PUBLIC COMMENT

No public comments were made.

SUBDIVISIONS AND LAND DEVELOPMENTS

The Planning Commission meeting was cancelled due to inactivity. The next scheduled meeting is April 11, 2019.

COMMITTEE REPORTS

Zoning & Land Use: Zoning Report for the month indicated 2 Single Family Homes and one pool installation.

Police Department: See copy of UCR reports and vital statistics.

YTD 2019: 490

YTD 2018: 434

Month to Date: 153

January 2019: 182

Supervisor Kniess spent several moments giving an overview of the township growth and the police department including listing the many types of calls the police are handling. A discussion was held amongst the Board of Supervisors regarding overtime of the police force, and benefits of hiring another full-time police officer. Statistics discussed in the overview presented by Mr. Kniess are detailed below:

I. POLICE / PUBLIC SAFETY DATA

DESCRIPTION	2016	2017	2018	2019 – YTD
Avg. Daily Calls	3.12	4.5	5.05	6.14
Call Growth YOY	297	307	312	327
Officers Per Capita	127	183	198	249
Medical Response	64	72	117	17
Police Dept. Initiated Life Saving Measures (CPR/AED)	1	2	6	2
Domestic Violence	11	14	13	4
Drug Arrests	9	14	14	3
Alcohol Arrests	1	11	17	4
Alarms	33	31	47	12
Breaking/Entering	1	2	4	0
Theft/Burglary	7	9	8	0
Fatality (MVA)	1	1	2	0
Fatality (DOA)	0	3	3	0
Traffic Calls	206	639	761	193
Citations Issued	107	517	420	94
Warnings Issued	94	122	247	73
Traffic Accidents	14	21	31	6
Road Department Call Out by Police	31	54	63	23
Req. Bldg Checks	2	2	7	4
Total Incidents/Calls	1139	1643	1779	448
% Increase		44.3%	8.3%	

A motion was made by Supervisor Kniess to hire current part-time officer Andrew Grooms full-time effective April 1, 2019 with enrollment in all benefits including pension and health insurance. Motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak - YES

Road Department: Weekly reports have been provided via email. Roadmaster Spiker indicated all snow fence has been taken down, renovations to the Community Center have continued, and beginning spring road repairs

Historical Records Committee: Kathy Ligday discussed working on the calendar for Old Home Day.

OLD BUSINESS

1. **Four Springs Park** - DemEx has provided a status report. They estimate 10 work weeks are needed to complete the project. 2 for the trail, 2 for the entrance/parking lot, and 6 for the pond construction. An extended period of dry weather is needed to complete the pond portion. DemEx has also submitted estimate #5 and the work completed has been reviewed by Gannett Fleming. A payment request of \$8,077.55 has been made by DemEx.

A motion was made by Supervisor Kniess to approve payment request #5, motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES

NEW BUSINESS

1. **Municipal Assistance Program Grant**– A motion was made by Supervisor Kniess to apply for a Municipal Assistance Grant to offset the cost of the Comprehensive Plan by 50%. Grant application will be submitted to DCED in the amount of \$14,537.00 and Resolution 2019-6 indicating as such. Motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES
2. **Department Conservation & Natural Resources**- A motion was made by Supervisor Kniess to apply for a grant funding for additional work to be completed at Four Springs Park through the Bureau of Recreation & Conservation and to approve Resolution 2019-8 indicating as such. Motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES
3. **Road Oiling Project**– A motion was made by Supervisor Kerr to approve for advertisement a Road Oiling project as prepared by Dick Knapko, Municipal Services Specialist of PennDOT. Bids will be accepted until 3PM, April 15, 2019 at which time they will be read aloud. Bids will be awarded at 6PM on April 15, 2019. The bids will be advertised twice, once on March 27 and once on April 3 per the requirements set forth in Section 3102 of the 2nd Class Township Code.
 - 3.a.i. The proposed project consists of a single seal tar/chip on the following roads at an estimated cost \$68,046 payable from Highway Aid, this project would be for 57,005 square yards of oil and the proposed cost includes limited traffic control, stone, and oil.
 - 3.a.i.1. Little Creek Road from Yellow Creek to Crab Run
 - 3.a.i.2. Crab Run from Little Creek to the Township line
 - 3.a.i.3. Woodlands Road from Crab Run to the Township line
 - 3.a.i.4. Ragan Road from Township line to Township line
 - 3.a.i.5. Albert Drive from Sawyer
 - 3.a.i.6. Dogwood Road from Pleasant Hill to Hufnagel
 - 3.a.i.7. American School from Scott Ridge to Township line

Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak - YES

4. **Aggregate & Plastics Bid**- A motion was made by Supervisor Kerr to approve advertisement of the following Road Aggregates & Plastics. Bids will be accepted until 3PM, April 15, 2019 at which time they will be aloud. Bids will be awarded at 6PM on April 15, 2019. The bids will be advertised twice, once on March 27 and once on April 3 per the requirements set forth in Section 3102 of the 2nd Class Township Code.
 - 4.a.i. 12” HDPE – Double Walled Smooth Plastic Pipe – 1000 L/F
 - 4.a.ii. 15” HDPE – Double Walled Smooth Plastic Pipe – 500 L/F
 - 4.a.iii. 2B Limestone – 750 Tons more/less
 - 4.a.iv. 2A Limestone – 750 Tons more/less
 - 4.a.v. #3 Limestone - 1750 Tons more/less

Motion was seconded by Supervisor Kniess and passed by majority vote. VOTE: Kerr, Kniess, Plesniak – YES

5. **Western Butler County Authority (WBCA) Board:** After serving for over 30 years on the Board of WBCA, John Vagias has submitted a letter of resignation. Dave Weber, a new Lancaster Township resident, who previously served on the Cranberry Township Area Sewer Authority has approached WBCA as well as John Vagias about being appointed to fill that role. Mr. Weber has been interviewed by Authority Manager, Autumn Heckathorn as well as John Vagias. A motion was made by Supervisor Kniess to accept the resignation of John Vagias and to appoint Dave Weber to the Lancaster Township representative of WBCA, motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES.
6. **Darrell Fassinger – Probationary Period:** Darrell’s 90-day probationary period is ending. A motion was made by Supervisor Kniess to remove Darrell from probationary status and enroll Darrell to the Pennsylvania Municipal Retirement System at no cost to the Township. Motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak - YES

Chairman Plesniak held a discussion amongst the public and Board regarding parking at the annual Kerr Farm Auction scheduled for March 30, 2018. Last year the township received several complaints regarding individuals parking in private property. Mr. Plesniak and Mr. Kniess both indicated additionally that restrictions were placed on an auction that occurred in February 2018 and that in an effort to promote transparency and ensure proper safety measures were being taken, No parking signs will be installed by the Road Department and will be installed at the crest of the hills of Scott Ridge Road. Mr. Rich Marcotte asked that the Board consider placing a few signs in his adjacent field as he wished to protect his private property.

A motion was made at 6:28 to adjourn to executive session for a personnel matter by Chairman Plesniak.

A motion was made to resume the public meeting at 6:48 by Chairman Plesniak, motion was seconded by Supervisor Kniess.

With no additional business to be brought before the Board, a motion was made to adjourn at 6:49 pm by Supervisor Kniess and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak, – YES. Supervisor Kniess was absent.

Respectfully submitted:

Christina M. Senft
Secretary/Treasurer