

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS
2019 ORGANIZATIONAL MEETING MINUTES**

January 7, 2019

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Plesniak at 6:02 pm. Those in attendance were Chairman Plesniak, Supervisor Kristopher Kniess, Supervisor Kerr, Secretary-Treasurer, Chrissy Senft, Township Manager, Ben Kramer, Connie Domhoff, Kathy Ligday, Mike Woodward, Tim Greenlund, George Coholich, Mike Spiker, Tom McConnell, and Bryan Domhoff.

A motion was made by Supervisor Plesniak to appoint himself as Chairman of the Board and Supervisor Kniess as Vice Chair. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess, Kerr - YES

A motion was made by Supervisor Kniess to appoint Chairman Plesniak in charge of Planning, Supervisor Kniess in charge of Police matters, and Supervisor Kerr in charge of the Road Department. Motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES

A motion was made by Supervisor Kniess to appoint the following positions:

APPOINT TOWNSHIP MANAGER/ZONING OFFICER: *Benjamin Kramer*
APPOINT SECRETARY/TREASURER: *Chrissy Senft*
APPOINT ROAD MASTER: *Michael Spiker*
APPOINT ROAD CREW: *Michael Woodward, Tom Wearing, and Darrell Fassinger*
APPOINT TOWNSHIP ENGINEER: *Gannett Fleming*
APPOINT ALTERNATE ENGINEER: *Shoup Engineering*
APPOINT SOLICITOR: *Lope, Casker & Casker*
APPOINT SEWAGE ENFORCEMENT OFFICER: *John Vagias*
APPOINT ALTERNATE SEWAGE ENFORCEMENT OFFICERS: *Doug Duncan*
APPOINT COMMUNITY CENTER RENTAL ADMINISTRATOR: *Debbie Scott*

Motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak - YES

A motion was made by Supervisor Kerr to appoint Maher Duessel, CPA to conduct the 2018 audit, and approved Resolution No. 2019-1, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak – YES

A motion was made by Supervisor Kniess to appoint Adam Cesnales, Tim Zinkham, Jeff Miller and Scott Brunner to the Planning Commission and to approve Resolution No. 2019-2, motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES

A motion was made by Supervisor Kniess to approve the 2019 Wage Schedule, Resolution No. 2019-3, motion was seconded by Chairman Plesniak, and passed by a majority vote. Supervisor Kerr opposed. VOTE: Kniess, Plesniak – YES, Kerr – NO

A motion was made to approve Resolution No. 2019-4, the 2019 Lancaster Township Fee Schedule by Supervisor Kerr. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak – YES

A motion was made by Supervisor Kerr to appoint Nextier Bank as the township depository and PLGIT as depository of EIT, OAT, Delinquent OAT and delinquent per capita as ACH transfers, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak – YES

A motion was made by Supervisor Kniess to appoint Huntington Bank as the real estate tax depository, motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES

A motion was made by Supervisor Kerr to appoint C.W. Howard Agency as the township insurance agency, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak - YES

A motion was made to appoint Valerie Cuccaro & Judy Moore as the Environmental Council Co-Chairs by Supervisor Kerr, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak – YES

A motion was made by Supervisor Kniess to appoint Ed Eckstein as vacancy chair, motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak - YES

A motion was made by Supervisor Kerr to appoint Chrissy Senft as delegate and Kathy Ligday as alternate delegate to serve on the EIT Tax Collection Committee, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE – Kerr, Kniess, Plesniak – YES

A motion was made by Supervisor Kniess to approve Ben Kramer to attend the state convention and as voting delegate for Lancaster Township. Motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES

A motion was made by Supervisor Kniess to appoint Harmony Fire District as Lancaster Township's Fire Company, motion was seconded by Supervisor Kerr and passed as a majority vote. VOTE: Kniess, Kerr, Plesniak – YES

A motion was made to appoint Ben Kramer as the Lancaster Township representative to the Transportation Advisory Committee, motion was made by Supervisor Kniess and seconded by Supervisor Kerr, motion passed by majority vote. VOTE: Kniess, Kerr, Plesniak – YES

A motion was made by Supervisor Kniess to appoint Kathy Ligday as the representative for the Historical Committee, motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES

A motion was made at 6:12 pm by Chairman Plesniak to adjourn the 2019 Organizational Meeting, motion was seconded by Supervisor Kerr.

Respectfully submitted:

Christina M. Senft
Secretary/Treasurer

Draft Minutes - NOT APPROVED

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS
JANURARY MEETING MINUTES**

January 7, 2019

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Plesniak at 6:12 pm. Those in attendance were Chairman Plesniak, Supervisor Kristopher Kniess, Supervisor Kerr, Secretary-Treasurer, Chrissy Senft, Township Manager, Ben Kramer, Connie Domhoff, Kathy Ligday, Mike Woodward, Tim Greenlund, George Coholich, Mike Spiker, Tom McConnell, and Bryan Domhoff.

MEETING MINUTES AND TREASURER'S REPORT

Supervisor Kniess made a motion to approve meeting minutes from the December 17, 2018 Regular Meeting Minutes. Motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES.

Motion was made by Supervisor Kniess to approve the treasurer's report dated December 13, 2018 – January 4, 2019, motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr Plesniak. - YES

NEW BUSINESS

In 2010 Conditional Use was granted to Tom & Leslie McConnell to build a single family as well as a residential garage home in the Conservation district adjacent to Kotchey Lane. Conditional Use Approval was then extended to 12/31/2012 to construct their home. Upon completion of the single-family home, the residential garage was to be certified that it would not be used as living quarters.

The property has been reviewed by the Lancaster Township SEO, discussed with Gannett Fleming, and the Lancaster Township Solicitor as the owners now wish to complete their single-family dwelling. Because of the past procedure with this specific parcel, the request is being made to be reviewed and ultimately approved by the Board of Supervisors. A motion is needed to permit the home construction to begin and convert the garage residence to a non-commercial, non-residential storage garage only.

A motion was made by Supervisor Kerr to approve permitting for home construction with the following conditions: Home must be occupied by 12/31/20 and affidavit recorded indicating garage is no longer used as residence. Motion was seconded by Supervisor Kniess and passed by a majority vote.

With no additional business to be brought before the Board, a motion was made to adjourn at 6:16 pm by Chairman Plesniak and passed by a majority vote. VOTE: Plesniak, Kniess, Kerr – YES

Respectfully submitted:

Christina M. Senft
Secretary/Treasurer