

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS  
BUDGET WORKSHOP MEETING AGENDA**

**October 29, 2018**

The Lancaster Township Board of Supervisors Budget meeting was scheduled for 5:00 pm and called to order by Chairman Plesniak at 5:27 pm. Those in attendance were Chairman Plesniak, Supervisor Kniess, Township Manager Ben Kramer, and Secretary-Treasurer Chrissy Senft. Supervisor Kerr was absent.

**OLD BUSINESS**

An executive session was held on Tuesday, September 25, 2018 by the Township Supervisors and the Township Solicitor to review and discuss a proposed 5-year Collective Bargaining Agreement and the Lancaster Township Police Department Bargaining Unit.

**NEW BUSINESS**

**1. 2019 – Budget**

After further review of the 2 previous meetings, a motion was made by Supervisor Kniess to approve advertising the budget as proposed. Once advertised, the 2019 Budget can be adopted at the November 19, 2018 Board of Supervisors meeting. Motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES. Supervisor Kerr was absent.

**2. Appointment of CPA**

A motion was made by Supervisor Kniess to advertise that the Board of Supervisors intends to appoint Maher Duessell as the Townships CPA to perform the annual audit for 2018. The Board of Supervisors will formally appoint Maher Duessell as their CPA at the December 17 meeting. Motion was seconded by Chairman Plesniak and passed by majority vote. VOTE: Kniess, Plesniak – YES. Supervisor Kerr was absent.

**3. Storage Container**

A motion was made by Supervisor Kniess to purchase a 40' High Cube storage container not to exceed \$2,850.76 to be used for various road department storage needs. Motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES. Supervisor Kerr was absent.

**4. Endwall – Salt Building**

The existing end wall is nearly missing and unable to be repaired. A motion was made by Supervisor Kniess to purchase a new endwall from Synder Equipment via Norsemen Structures in the amount of \$944.00. Motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak, - YES. Supervisor Kerr was absent.

**5. New Hire – Road Department**

A motion was made by Supervisor Kniess to promote Darrell Fassinger to a full-time position at a rate of \$15.50 per hour effective January 1, 2019. Darrell has been an excellent addition to the Road Department and will be working with the Road Department as well as maintaining the grounds at Bauder and Four Springs Parks. Motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES. Supervisor Kerr was absent.

**6. Lancaster Township New Building**

A motion was made by Supervisor Kniess to solicit information from architects and regional engineering firms to begin planning for the future Lancaster Township Administration Building, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES. Supervisor Kerr was absent.

With no additional business to be brought before the Lancaster Township Board of Supervisors, a motion was made by Chairman Plesniak to adjourn at 6:34 pm. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess – YES. Supervisor Kerr was absent.

Respectfully submitted:

Christina M. Senft  
Secretary/Treasurer

DRAFT - NOT APPROVED