

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS
MEETING AGENDA**

March 21, 2018

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Plesniak at 6:06 pm. Those in attendance were Chairman Plesniak, Supervisor Kristopher Kniess, Supervisor Kerr, Secretary-Treasurer, Chrissy Senft, Township Manager/Zoning Officer, Ben Kramer, Township Solicitor Chris Reese, Debbie Scott, Sergeant Cornell, Roadmaster Mike Spiker, David Smith, Elizabeth Bertha and Bonnie Sitler.

Supervisor Kniess made a motion to approve meeting minutes from the Board of Supervisors Conditional Use Hearing Minutes dated January 15,2018, motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr – YES

Supervisor Kniess made a motion to approve meeting minutes from the Board of Supervisors Meeting dated February 19th motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr – YES

Motion was made by Supervisor Kniess to approve the treasurer’s report dated February 19th - March 20th, 2018, motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES

COMMUNICATIONS

1. Janice Weaver of 103 Scott Ridge has expressed interest in the vacancy on the Zelianople Public Library Board. A motion to appoint Janice Weaver as the Lancaster Township Library Representative was made by Chairman Plesniak, was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess, Plesniak

VISITORS & PUBLIC COMMENT

No comments were made by the Public.

SUBDIVISIONS AND LAND DEVELOPMENTS

1. Next scheduled meeting of the Planning Commission is April 12, 2018.

HEARINGS

No hearings were held.

COMMITTEE REPORTS:

Zoning Report: Township Manager/Zoning Officer Ben Kramer discussed the consolidation of 2 separate lots prior to lot set up of Arden Woods Development. Applications are also being reviewed for 2 additional subdivisions.

Police Report:

YTD 2018: 448
YTD 2017: 328
Month to Date: 108
February 2018: 178

Sergeant Cornell reported about the variety of the calls that the township is being faced with as well as the severity of the crimes being committed. The ENRAD system is also to be delivered in the following week and all officers will have an opportunity to be trained.

Road Department: Mike Spiker discussed small road problems and repair of these issues in the spring.

Historical Records Committee: No report given at this time.

OLD BUSINESS

Four Springs Park – Plans are being drafted for infrastructure work and construction signage. Consider a motion to approve the installation of a 3-rail split rail fence on the western, southern, and eastern portion around the Haine parcel to include the installation of a planting mound and staggered flowering pear trees and/or other assorted trees as requested. Rental of a D4 from Butler Equipment Rental is \$1,450 a week.

Community Center Rehabilitation – The rehabilitation of the Community Center is nearing completion. There are minor electrical items to finish (exit signs and emergency lighting), painting of trim, women's restroom counter, and staining the stair case. Township Manager Ben Kramer will be reaching out to the Boy Scout Troop regarding the Community Auction and to discuss what sort of storage units they would like for the basement of the building.

NEW BUSINESS

Ordinance 108 – Motion to adopt Ordinance 108 enacting an earned income tax credit for volunteers of the Harmony Fire District.

Motion was made by Supervisor Kniess to adopt Ordinance 108, motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES

Resolution 2018-2-1 – Motion was made by Supervisor Kerr to adopt Resolution 2018-2-1 enabling the earned income tax credit for the Harmony Fire District. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak – YES

Seneca Landfill Host Municipality Agreement – The Municipality's contract with Seneca Landfill is expiring at the end of May. They will continue to offer \$1.50 per ton of waste. The term is an initial 10 year, followed by two (5) year terms. A motion was made by Supervisor Kniess to execute a new 10 year contract with Seneca Landfill, the revised agreement prohibits changes within the zoning ordinance to the extent as permissible by law. Motion was seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES

2017 Audit – A motion was made by Supervisor Kniess to advertise the findings of the completed 2017 Department of Community & Economic Development Audit conducted by Maher Duessel, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak, Kerr – YES

2018 PSATS Conference – Ben will be attending the 2018 PSATS Conference. Last year's daily per diem was \$60.00, an increase to \$65.00 has been requested. A motion to increase the per diem for travel to \$65.00 was made by Supervisor Kniess, seconded by Supervisor Kerr and passed by a majority vote. VOTE: Kniess, Kerr, Plesniak – YES

2018 Butler County Association of Township Officials Spring Conference – Consider a motion to approve any interested Supervisor and/or Township staff to attend the 2017 Spring Conference to be held at the Butler Country Club on May 17, 2018. Each ticket costs \$28.00. A motion was made by Chairman Plesniak to approve attendance by any interested parties, at this time Chairman Plesniak, Supervisor Kniess, Township Manager Ben Kramer and Secretary/Treasurer Chrissy Senft are interested in participating. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess, Kerr – YES

Pennsylvania Building Code Official Exam: A motion was made by Supervisor Kniess to approve Ben Kramer sitting for his Building Code Official Licensure exam on April 16, 2018 while attending the PSATS conference at a cost of \$75.00. Motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak, Kerr – YES

2018 Paving, Aggregates & Plastics Bid: A motion was made by Supervisor Kerr to approve advertising the bid notice for aggregates, plastics, road oil and the 2018 road paving projects. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Kerr, Kniess, Plesniak – YES

2018 Bauder Park Softball Field Agreement: Review the 2018 agreement for use of the softball field by the Southwest Church League. Several revisions were made to account for rentals of the Community Center, parking, and hours of operation for maintenance activities. When approved, the contract will need to be executed by the softball league.

A motion to approve the revisions to the Bauder Park Softball Field Agreement and submit to the President of the Southwest Pennsylvania Church League was made by Supervisor Kniess, seconded by Chairman Plesniak. Motion passed by a majority vote. VOTE: Kniess, Plesniak, Kerr – YES

Part Time Road Employee: Supervisor Kniess made a motion to advertise for the hiring of a part-time (AS NEEDED) road worker not to exceed 32 hours per week to perform labor services under Mike Spiker at a rate of \$12.00/HR. Mike Spiker is eligible to provide flagging training to the prospective individual. Motion was seconded by Supervisor Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak, Kerr – YES

Pesticide Applicator Program: Supervisor Kniess made a motion to approve sending Mike Spiker to the Penn State Extension Office to complete his Pesticide Applicator licensing requirements. The cost is \$75.00 and is being held the morning of May 22, 2018. Motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak, Kerr – YES

Dirt & Gravel Road Maintenance Program: LTAP and Penn State are hosting the Environmentally Sensitive Maintenance road program at the Doubletree Hotel in Mars on March 28 and 29. Completing the program requirements allows the Township to participate in grant funding opportunities for maintenance issues of dirt/gravel roads and there is no cost to send Mike Spiker. A motion was made by Supervisor Kerr for attendance, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kerr, Plesniak, Kniess – YES

PA One Call – Safety Month: The PA One Call agency has requested all responsible parties to adopt and proclaim April 2018 as the PA One Call Safe Digging Month. The proclamation would be signed and sent to PA One Call. In conjunction, the Road Department, Police Department, and Administrative groups are planning a safety stand down on Monday, April 2 and each group will be doing a small toolbox talk in the morning and at end of day.

A motion to proclaim April as Safety Month was made by Supervisor Kniess and was seconded by Supervisor Kerr, motion passed by a majority vote. VOTE: Kniess, Kerr, Plesniak - YES

A motion was made to adjourn to executive session at 7:00 pm.

EXECUTIVE SESSION: Road Department and Police Department personnel discussions.

A motion was made by Supervisor Kerr to return to the regular meeting at 8:15 pm.

A motion was made by Chairman Plesniak to provide a 50 cents wage increase to Roadmaster Mike Spiker. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess, Kerr – YES

There being no additional business to be discussed before the Lancaster Township Board of Supervisors, Chairman Plesniak motioned to adjourn at 8:17 pm, seconded by Supervisor Kniess. VOTE: Plesniak, Kniess. Kerr - YES

Respectfully submitted by:

Christina M. Senft
Secretary/Treasurer

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