

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS
MEETING AGENDA**

February 19, 2018

The Lancaster Township Board of Supervisors meeting was called to order by Chairman Plesniak at 6:04 pm. Those in attendance were Chairman Plesniak, Supervisor Kristopher Kniess, Secretary-Treasurer, Chrissy Senft, Township Manager/Zoning Officer, Ben Kramer, Township Solicitor Chris Reese, Township Engineer Tom Thompson, Mary Ann Brill, Debbie Scott, Kathy Ligday, Frank Noland, John Meyer and Bonnie Sitler. Supervisor Dennis Kerr was absent.

Supervisor Kniess made a motion to approve meeting minutes from the Board of Supervisors Organization meeting and the January 2, 2018 regular Board of Supervisors meeting, motion was seconded by Supervisor Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES

Motion was made by Supervisor Kniess to approve the treasurer's report dated January 1st – February 18th, 2018, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES

Supervisor Kniess made a motion to approve the February 5, 2018 Board of Supervisors Special Meeting Minutes, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES

COMMUNICATIONS

1. Zelianople Area Public Library wrote to express their appreciation for the 2018 planned donation. The Library has also asked that the Township Supervisors consider an early release of the funds. Chairman Plesniak made a motion to table this issue until the May meeting, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess – YES
2. The Lancaster Township Representative of the Zelianople Public Library has resigned her position. A vacancy now exists. At this time no one has confirmed their interest.

VISITORS & PUBLIC COMMENT

John Meyer discussed with the supervisors a variety of issues such as the intersection of Scott Ridge & Camp Run Road and water issues, how close together the township plow trucks are running near his residence and questioned a police vehicle's location at an unusual time.

SUBDIVISIONS AND LAND DEVELOPMENTS

1. Next scheduled meeting of the Planning Commission is March 8. This meeting will be cancelled and the next possible meeting is April 12, 2018.
2. Meyer – Lot Line Revision. The lot line revision was previously approved, contingent on receiving the updated mylar. The mylar has been updated and available for signature.
3. Reimbursements were previously identified for projects related to past subdivisions at 132 Saltworks Road and 407 Scott Ridge Road. The accounting and written requests for return these funds is attached. The total to be refunded is \$141.25 to Robert & Claire Dorsch and \$190.00 to George & Darla Hancher. A motion was made approval of these payments by Supervisor Kniess and was seconded by Chairman Plesniak, motion passed by a majority vote. VOTE: Kniess, Plesniak - YES

HEARINGS

Arden Woods Development Partners – Conditional Use Hearing Decision was read by Solicitor Chris Reese.

A motion was made to accept the decision and conditions as read made by Solicitor Reese by Supervisor Kniess, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak - YES

COMMITTEE REPORTS:

Zoning Report: 5 building permits were issued as well as one demolition permit.

Police Report:

YTD 2018: 265

YTD 2017: 145

Month to Date: 103

January 2018: 162

Road Department: Mike Spiker reported about some portions of Scott Run Road breaking away and discussed various crack sealing projects he hopes to complete over the summer.

Historical Records Committee: Kathy Ligday did not have any news to report.

OLD BUSINESS

Four Springs Park – Plans need to be discussed related to starting Phase I of construction at Four Springs Park. The Township has grant funding available remaining only for the 2018 year. There is an opportunity to have signage installed, driveway/parking created, and the installation of the designed walking trail throughout the property. See large poster for overview.

A motion was made by Chairman Plesniak to approve cost & direction planning by Gannet Fleming at this time, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess - YES

NEW BUSINESS

Pennsylvania One Call Safety Days – Consider a motion to send any interested parties to the annual PA One Call Safety training. The 2018 seminar is to be held at the Pittsburgh Intl Airport, September 20 from 7AM – 2PM. PA One Call is asking for attendees to register as early as practical this year. Ben Kramer, Mike Spiker, Tom Wearing, and Mike Woodward would like to plan to attend this educational event.

A motion was made by Chairman Plesniak to approve attendance for Township Manager Ben Kramer, and all road department employees. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess – YES

PennDOT Transportation Planning Conference – Consider a motion to send Ben Kramer and Mike Spiker to the PennDOT transportation planning conference on March 22, 2018 at the Butler County Courthouse from 1PM – 3PM.

A motion was made by Supervisor Kniess for Township Manager Ben Kramer & Roadmaster Mike Spiker to the PennDOT planning conference and was seconded by Supervisor Kniess. Motion passed by a majority vote. VOTE: Kniess, Plesniak – YES

Healthcare Renewal – Consider a motion to enroll the Townships healthcare policy with Benefits Network. Chrissy met with representatives from several brokers and directly with the insurance provider. The 2018 – 2019 renewal has increased by 11.5%, which is a total monthly premium of \$5,390.12. Alternatively, the Township can select an EPO Plan, which means UPMC is the “EXCLUSIVE PROVIDER” and all Doctors/Facilities MUST be in the UPMC Health Plan Network of Doctors/Hospitals. This plan would be a 5.59% increase for a total monthly premium of \$5,069.08. UPMC providers must be used. Out of state travel and out of network urgent care facilities are covered at the normal rate. The Board of Supervisors, Township Manager Ben Kramer and Secretary Treasurer Chrissy Senft discussed the many changes brought on by the Affordable Care Act and the downside of having such a small group of employees when purchasing group health insurance. The Board of Supervisors made the decision to move forward with changing the plan as well as brokers and plan to encourage all employees to truly become advocates of their own healthcare to maximize the coverage provided by the township.

A motion was made by Chairman Plesniak to approve the 2018 – 2019 UPMC Health Care Insurance Plan EPO 1500 Plan with a monthly premium amount of \$5,069.08, being administered through Benefits Network of Wexford. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess – YES

Agricultural Security – Period Review – Several properties have been identified as needing removed from the Ag Security Area. It would benefit the Township to complete this work now as to waiting until the next scheduled review in 2023. The first step would be appointing a committee, this committee must include, 3 active farmers of the township, 1 citizen, and the Chairman of the Board of Supervisors. A hearing will be scheduled for July 16, 2018 for the Board of Supervisors to review any proposed additions or changes and then be recorded at the County Courthouse. The Board of Supervisors intends to make these appointments at the March Board of Supervisors Meeting after discussing the opportunity with a variety of township residents.

ENRADD System - A quote is included for the purchase of the ENRADD speed prevention system. The cost of the unit, all necessary items, and training is \$4,395.00. This was budgeted as a capital expenditure within the Police Department. Consider a motion to approve the purchase of the ENRADD System from YIS/Cowden in the amount of \$4,395.00.

A motion was made by Supervisor Kniess to purchase the ENRADD System from YIS/Cowden in the amount of \$4,395, motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES

2018 – 2019 Salt Usage – The Township is required to use 60% of its estimated salt request through the state COSTARS program. To date the Township has taken 420 tons of salt. The Roadmaster has requested 600 tons. The Township will be required to purchase no less than 360 tons and no more than 840 tons.

A motion was made by Chairman Plesniak to approve salt purchases of 600 tons for the 2018-2019 Winter COSTARS Program. Motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess – YES

Meetup Signage - A free service being offered for to Police Departments nationwide. They have provided a free sign to be installed adjacent to or near police stations in an area with surveillance. This is to promote a safer exchange or goods being bought/sold on the internet. Consider a motion to install the sign adjacent to Bauder Park, which is covered by the Township surveillance system.

A motion was made to install the Meetup Spot sign by Supervisor Kniess, was seconded by Supervisor Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES

Butler County COG – It is time to decide on membership in the Butler County COG. The enrollment fee for 2018 is \$506.00. In the last year, the Township has bid its items independently and/or through COSTARS. The Road Department prefers to use the Sealmaster Equipment for crack sealing activities. The cost through the COG for the first 4 days is \$1,837.50 for the crack sealer and material (2250 lbs.), the cost through Sealmaster is \$1,800 for the first 4 days and includes 2400 lbs. of material. If only joining the COG for the sake of the crack sealer program, it would be suggested to consider not renewing membership.

Motion was made by Supervisor Kniess not to renew membership in the Butler County COG for 2018. Motion was seconded by Chairman Plesniak and passed by a majority vote. VOTE: Kniess, Plesniak – YES

Motion was made by Chairman Plesniak to authorize Sealmaster as the township’s crack sealer for 2018, was seconded by Supervisor Kniess. Motion passed by a majority vote. VOTE: Plesniak, Kniess - YES

Mike Woodward Probationary Period – The probation period for Mike Woodward has been completed. Consider a motion to remove Mike Woodward from probationary status, enroll him in the PMRS Pension Plan, and increase his pay rate to the previously agreed upon \$17.40.

A motion was made by Chairman Plesniak to remove Mike Woodward from probation with all considerations, motion was seconded by Supervisor Kniess and passed by a majority vote. VOTE: Plesniak, Kniess – YES

Resolution 2018-2-1: Consider a motion to approve Resolution 2018-2-1, a resolution to apply for the previously discussed Pennsylvania Small Water & Sewer Grant for the waterline improvements adjacent to Community Center Drive and E. Lancaster Road. A motion was made to approve Resolution 2018-2-1 by Chairman Plesniak and was seconded by Supervisor Kniess. Motion passed by a majority vote. VOTE: Plesniak, Kniess – YES

There being no additional business to be discussed before the Lancaster Township Board of Supervisors, Chairman Plesniak motioned to adjourn at 7:15 pm, seconded by Supervisor Kniess. VOTE: Plesniak, Kniess - YES

Respectfully submitted by:

Christina M. Senft

Secretary/Treasurer