

APPLICATION FOR TOWNSHIP ROAD OCCUPANCY PERMIT

LANCASTER TOWNSHIP, BUTLER COUNTY
 113 KINGS ALLEY
 HARMONY, PA 16037

Date: _____
 Issuing Permit Fee: \$ _____
 Township Inspection Fee: \$ _____
 Total: \$ _____

 Route Number, Road/Street Name (Where work is to be done)

Application is hereby made by _____
 (NAME OF APPLICANT)

Of _____, Pennsylvania for permission to _____
 (POSTAL ADDRESS)

(DESCRIPTION AND PURPOSE OF WORK)

Under and subject to all the conditions, restrictions, and regulations prescribed by the Township on the reverse hereof and on the general provisions and specifications, a true copy whereof is attached and made a part hereof, with the same force and effect as if written or printed herein and under and subject to the special conditions, restrictions, and regulations hereinafter set forth.

Date Applicable to this Application: _____

General, Approximate date when work will be started: _____. Approximate date when work will be completed: _____.
 The road surface is improved to a width of _____ feet. Distance from centerline of roadway to gutter or ditch: _____
 feet. Distance from center line of road to Right-of-Way line: _____ feet.

Poles and Towers: Number of poles to be erected: _____. Nearest distance from center of road to structure: _____.
 Distance of proposed work along the road _____ feet.

Pipelines and Conduits: The improved surface of the road (WILL) (WILL NOT) be opened (choose one). Approximate area of openings in
 improved surface of the roadway in square yards is _____. Approximate area of openings on unimproved portion of the roadway in
 square yards is _____. Length of trench along the roadway is _____ feet. Depth of trench below surface is
 _____ inches.

TO BE COMPLETED BY TOWNSHIP

Schedule Item No.						
Unit Fee						
Number of Units						
Total Fee						

The application is (an individual), (a partnership), (a corporation incorporated under the law of _____).

(Corporate Seal)

 (NAME OF APPLICANT)

BY: _____
 (EXECUTIVE OFFICER OR AUTHORIZED REPRESENTATIVE)

GENERAL INSTRUCTIONS

Any work performed within the right-of-way of a township road requires submission of three (3) copies of this form along with three (3) copies of a sketch showing location and details of proposed work. Any work performed on a township road, over, under, or within the limits of a limited access state highway, requires a state permit. The prescribed permit fee shall accompany the application and sketch. Schedules of fees are furnished on request.

THE FEE SHALL BE PAID BY CHECK OR MONEY ORDER AND SHALL BE MADE PAYABLE TO THE TOWNSHIP AFFECTED.

PENNDOT Schedule of Fees for Highway Occupancy Permits Revised September 1992

PERMIT ISSUANCE FEES

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

Schedule Item	Unit Fee
1) Application Fee	
a) Utility	\$50.00
b) Driveways	
(i) minimum-use (e.g., single-family dwellings, apartments with five or fewer units)	15.00
(ii) low-volume (e.g., office buildings, car washes)	30.00
(iii) medium-volume (e.g., motels, fast food restaurants, service stations, small shopping plazas)	40.00
(iv) high-volume (e.g., large shopping centers, multi-building apartment or office complexes)	50.00
c) Other (e.g., bank removal, sidewalk and curb)	20.00
2) Supplement Fee (each six-month time extension) (each submitted change)	10.00
3) Emergency Permit Card (each card)	5.00

GENERAL PERMIT INSPECTION FEES

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PENNDOT specifications and permit provisions.

4) Driveways	
a) Each minimum-use driveway	10.00
b) Each low-volume driveway	20.00
c) Each medium-volume driveway	35.00
d) Each high-volume driveway	50.00
5) Linear Surface Openings (These fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way.)	
a) Total linear feet of opening each (100 foot increment or fraction thereof):	
(i) Opening in pavement	40.00
(ii) Opening in shoulder	20.00
(iii) Opening outside pavement and shoulder	10.00
b) If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances shall be measured to the nearest foot.	
6) Surface Openings of Less Than 36 Square Feet (e.g., service connections performed independently of underground facility installation, pipe line repairs) (each opening)	
a)	
(i) Opening in pavement	30.00
(ii) Opening in shoulder	15.00
(iii) Opening outside pavement and shoulder	10.00
b) If an opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged.	
7) Above-Ground Facilities (e.g., poles, guys and/or anchors if installed independently of poles)	
a) Up to 10 physically connected above-ground facilities (each continuous group)	20.00
b) Additional above-ground physically connected facilities (each pole with appurtenances)	2.00
8) Crossings (e.g., 'overhead' tipples, conveyors or pedestrian walkways and 'undergrade' subways or mines)	80.00
9) Seismograph — Vibroseis Method (e.g., prospecting for oil, gas)	
a) First mile	50.00
b) Each additional mile or fraction thereof	5.00
10) Non-Emergency Test Holes in Pavement or Shoulder (each hole)	5.00
11) Other (e.g., bank removal, sidewalk and curb)	20.00

EXEMPTIONS

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The Commonwealth.
- 2) Political subdivisions of the Commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
- 3) Governmental authorities organized under the laws of the Commonwealth.
- 4) The federal government.
- 5) Charitable organizations that are in compliance with Act 337 of 1963, as amended (churches, hospitals, schools, charitable institutions, veterans' organizations, non-profit organizations).
- 6) Utility facility owners for:
 - a) The installation of street lights at the request of PENNDOT or the political subdivision.
 - b) The replacement or renewal of their facilities prior to a township resurfacing project after notice from the township.
 - c) The removal of poles and attached appurtenances.
 - d) Facilities moved at the request of PENNDOT or the political subdivision.
 - e) The reconstruction or maintenance of their facilities that occupy the right-of-way under private status.

ADDITIONAL INSPECTION FEES

If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead, and expenses incurred by each assigned inspector and the township.